Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

November 20, 2026

DIVISION MEMORANDUM
No. 489 s. 2026

UPDATES TO DIVISION MEMORANDUM NO. 374, s. 2026 re: ORIENTATION ON THE SCHOOL INNOVATION AND IMPROVEMENT FUND (SIIF)

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
EPSs/PSDSs/PICs
Unit/Section Heads
Public Elementary and Secondary School heads
All Others Concerned

1. In reference to Division Memorandum No. 374, s. 2026, this office, through the Schools Governance and Operations Division (SGOD) - Schools Management and Evaluation (SMME), informs the field on the change of schedule of Orientation on the School Innovation and Improvement Fund (SIIF):

Participants	FROM	TO	VENUE
Public Elementary and Secondary School Heads of the First Congressional District	September 15, 2026	**November 22, 2026**	**YANKI RESORT**
Public Elementary and Secondary School Heads of the Second Congressional District	September 16, 2026	**November 23, 2026**	**YANKI RESORT**

2. Participants shall also be given 1.5 days leave credits/Compensatory Time Off (CTO) to offset services rendered on November 22, 2026 (Sunday), in compliance with DepEd Order No. 53, s. 2003 and DBM Circular No. 2 entitled Non-Monetary Remuneration of Overtime Services Rendered.

3. All other provisions in the above-cited memorandum shall remain in force and in effect.

4. This Memorandum serves as the **Authority to Travel** for all participants.

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5. Immediate dissemination and compliance with this Memorandum are desired.

GAUDENCIO C. ALJIBE, JR., PhD, DHum, CESO V
Schools Division Superintendent

DepEd Northern Samar
RELEASED
By:
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