



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Office of the Schools Division Superintendent

OFFICE ORDER

No. 13 s, 2026

To: All Division Employees Concerned
Assistant Schools Division Superintendents
Chiefs, Functional Divisions
Heads, Functional Units
Bids and Awards Committee
BAC Secretariat / Procurement Office
Technical Working Committee
All Concerned

From: **GAUDENCIO C. ALJIBE, JR, CESO V**
Schools Division Superintendent

Subject: **RECOMPOSITION OF THE BIDS AND AWARDS COMMITTEE (BAC)
UPON THE RETURN FROM OFFICIAL LEAVE OF A MEMBER**

Date: October 1, 2026

1. Pursuant to Section 41 of Republic Act No. 12009, otherwise known as the *New Government Procurement Act*, and Sections 41.1 and 41.2 of its Implementing Rules and Regulations (IRR), every Procuring Entity shall establish a Bids and Awards Committee (BAC) in its head office. The Head of the Procuring Entity (HoPE) shall designate xxx seven (7) permanent officials of unquestionable integrity and procurement proficiency as members of the BAC.
2. Pursuant to Section 41.2.6 of the IRR provides that, in case of the leave of a BAC Member, the replacement shall serve only for the duration of such leave Atty. VERGEL E. BUNA was designated as BAC Member during the official leave of MICHELLE D. CAGUIMBAL to maintain the seven (7)-member composition of the BAC and ensure the continuity of its procurement functions and activities.
3. In view of the return from official leave of MICHELLE D. CAGUIMBAL, she shall **resume her membership in the Bids and Awards Committee**. Consequently, the designation of Atty. VERGEL E. BUNA as her replacement under Office Order No. 66, s. 2025 shall cease effectivity immediately.
4. Accordingly, the Bids and Awards Committee of this Division Office is hereby recomposed as follows:

REY F. BULAWAN
Atty. RISTY T. ADARAYAN
SYLVIA D. VILLANUEVA
NOE M. HERMOSILLA
NELIDA M. LOBOS
RUDEL C. LUTAO
MICHELLE D. CAGUIMBAL

Chairperson
Vice Chairperson
Member
Member
Member
Member
Member



Address: Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telephone Nos: (055) 500 1020
Email Address: northernsamar@deped.gov.ph
Division Official Website: <https://northernsamar.deped.gov.ph>

5. The members of the BAC shall perform their functions and responsibilities in accordance with Republic Act No. 12009, its IRR, and other applicable procurement laws, rules, regulations, and issuances and provisions of Office Order No. 66, s. 2025 unaffected by this Order shall remain in full force and effect.
6. Immediate dissemination of and strict compliance with this Order are directed.