



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

October 14, 2026

DIVISION MEMORANDUM

No. 440, s. 2026

**ORIENTATION OF ADMINISTRATIVE OFFICERS ON THE CONDUCT OF
LEARNING RESOURCES MONITORING AND EVALUATION:
VALIDATION OF INVENTORY AND DELIVERY OF
LEARNING RESOURCES**

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
EPSs/PSDSs/PICs
Unit/Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to **Regional Memorandum No. 1296, s. 2026** (titled *Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources*), this Office, through the Curriculum Implementation Division – Learning Resources Management Section (CID-LRMS) in coordination with the Asset Management Section, shall conduct an **Orientation for Administrative Officers/Property Custodians** of selected schools on **October 15, 2026, 9:00 AM**, at Bulwagan ng mga Guro.
2. The activity aims to prepare selected recipient schools for the upcoming Regional Office monitoring and validation scheduled for **October 29-26, 2026**. Specifically, the orientation will cover:
 - o Verification and preparation of inventory records and distribution reports;
 - o Guidelines on accounting, storage, safeguarding, and maintenance of received learning resources; and
 - o Proper documentation of resource utilization supporting teaching and learning.
3. The participants in this orientation are the Administrative Officers / Property Custodians and School Heads of the following selected schools:
 - a. Acereda Integrated School
 - b. Jangtud Integrated School
 - c. Dangcalan Integrated School
 - d. Pangpang Integrated School
 - e. Monbon IS
 - f. Cawayan IS



Address: Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telephone No: (055) 500 1020
Email Address: nsamardivision@depd.gov.ph
Division Official Website: northernsamardivision@depd.gov.ph



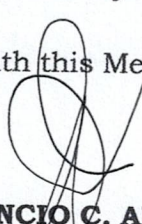
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- g. Catarman National High School
 - h. Sumuroy Agro-Industrial School
 - i. Pambujan National High School

 - j. Kailingan ES
 - k. Lonoy ES
 - l. Junction ES

 - m. Maxvilla National High School
 - n. Cagamutan NHS
 - o. Bukid NHS

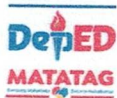
 - p. Raymundo Bocboc Daza Stand Alone SHS
 - q. Victoria SHS
 - r. Lope De Vega SHS
4. In preparation for the monitoring activity and as outlined in RM No. 1296, s. 2026, the designated school personnel are directed to ensure that:
- o Learning resources received by the school/library hub are properly inventoried and accounted for;
 - o Learning resources are distributed to intended recipients and appropriately utilized;
 - o All supporting documents—including inventory records, distribution reports, and utilization logs—are complete and ready for presentation to the regional monitors.
5. This memorandum serves as the **Travel Authority** of all participants.
6. Dissemination of and strict compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE, JR., PhD, CESO V
Schools Division Superintendent

DepEd Northern Samar

RELEASED

By: 
Date: **14 OCT 2026**
Note: _____



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