



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

October 16, 2026

DIVISION MEMORANDUM

No. 445, s. 2026

**CONDUCT OF DIVISION INTERNAL COORDINATION MEETING FOR THE 2026
NORTHERN SAMAR PROVINCIAL ATHLETIC ASSOCIATION (NSPAA) MEET**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Education Program Supervisors
Division Sports Officer
All Others Concerned

1. In view of the continued preparation for the 2026 Northern Samar Provincial Athletic Association (NSPAA) Meet, this Office hereby announces the **"CONDUCT OF DIVISION INTERNAL COORDINATION MEETING FOR THE 2026 NORTHERN SAMAR PROVINCIAL ATHLETIC ASSOCIATION (NSPAA) MEET"** on October 19, 2026, at 9:00 a.m. at Bulwagan ng mga Guro, DepEd Division Office, Catarman, Northern Samar.

2. The meeting aims to:

- finalize the working committees and their respective Terms of References;
- discuss the overall work plan, timeline, and logistical requirements;
- address other related concerns for the smooth conduct of the 2026 NSPAA Meet.

3. The expected participants are as follows:

Division Sports Officer	NSPAA Officers
Division Medical Doctor	Tournament Directors
Division DRRM Coordinator	School Heads of Billeting Schools
Division LRP Focal Persons	
Division Social Mobilization & Networking Focal Person	
Division Screening & Accreditation Committee	

4. Expenses incurred relative to this activity shall be charged against School MOOE/Local Funds subject to the usual auditing and accounting rules and procedures.

5. This Memorandum shall serve as **TRAVEL ORDER** of all the participants.

6. Immediate and wide dissemination of this Memorandum are required.

GAUDENCIO C. ALJIBE JR., PhD, CESO V
Schools Division Superintendent

DepEd Northern Samar



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RELEASED

Date: 19 OCT 2026