



Republic of the Philippines
Department of Education

REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

DIVISION MEMORANDUM

No. 434, s. 2026

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Budget and Finance Personnel
Newly Hired Administrative Assistants II and III
New School Heads/TICs
All Others Concerned

FROM: **GAUDENCIO C. ALJIBE JR., PhD. CESO V**
Schools Division Superintendent

SUBJECT: **RE-ORIENTATION ON THE LIQUIDATION OF MOOE AND OTHER FUNDS AND THE NEW GOVERNMENT PROCUREMENT ACT (RA 12009)**

DATE: **October 12, 2026**

1. To ensure the efficient, transparent, and compliant utilization of school funds, this Office shall conduct a one-day **Orientation on MOOE and Other Funds Liquidation and The New Government Procurement Reform Act (RA 12009)** on October 16, 2026 at Bulwagan ng mga Guro, Catarman, Northern Samar.

This activity aims to align school-level financial operations with the newly enacted **Republic Act No. 12009 (New Government Procurement Reform Act)**, which streamlines procurement processes while maintaining strict accountability.

2. This orientation aims to:
 - Re-orient participants on MOOE and Other Funds Liquidation Report Documentation
 - Provide a comprehensive overview of **RA 12009** and its impact on school-based procurement.
 - Re-Orient participants on **D.O 08 s. 2019, D.O. 36 s. 2025** and **D.O. 46 s. 2022**.



Address: Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar

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Email Address: northernsamar@depd.gov.ph

Division Official Website: <https://northernsamar.depd.gov.ph>

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By: _____

Date: **13 OCT 2026**



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- Enhance the technical capacity of ADAS II and III in preparing liquidation report documentation.
 - Other updates.
3. The expected participants to this activity are all **New School Heads/TICs** and **Newly Hired Elementary and Secondary ADAS II and ADAS III** (see attached list of participants).
4. Program of Activities

Time	Topic/Activity	Resource Person
8:00 am – 8:30 am	Opening Program & Preliminaries	PMT
8:30 am– 10:00 am	School-Based Procurement	Atty. Risty T. Adarayan
10:00 am – 11:30 am	Re-Orientation of D.O. 08 s. 2019 , D.O. 36 s. 2025 , D.O. 46 s. 2022 Other Updates	Clynte M. Cabanza
11:30 am – 12:00 nn	Market Scoping and Preparation of RFQ	Myrna C. Mongas
12:00 nn -1:00 pm	LUNCHBREAK	
1:00 pm – 3:00 pm	MOOE and Other Funds Liquidation Report Documentation	Deah A. Gamao, CPA
3:00 pm – 3:30 pm	Government Accounting Manual- Volume III (The Revised Chart of Accounts)	Jinefer D. Lagbas, CPA
3:30 pm – 4:30 pm	Open Forum	Clynte M. Cabanza
4:30 pm – 5:00 pm	Closing Program	PMT

5. All expenses relative to the conduct of this activity shall be charged against their respective Division/School MOOE Fund subject to the usual accounting and auditing rules and regulations.
6. This Memorandum shall serve as **TRAVEL ORDER** of the participants.
7. Immediate and wide dissemination of this Memorandum is desired.



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Enclosure No. 1 to Division Memorandum No. _____, s. 2026

SCHOOL HEADS & TICs

No.	Name	School	District
1	Danica D. Corrige	Bagong Silang ES	Biri
2	Melanie B. Paredes	Langub-Langub ES	Biri
3	Arante N. Arce	Tampipi ES	Biri
4	Florenda Cascaño	San Antonio NHS	Biri
5	Randy T. Duran	JA Santos ES	Bobon
6	Jeprey C. Añano	Acereda IS	Bobon
7	Victor T. Mendieta Jr.	Tinowaran ES	Catarman II
8	Giovanni H. De Guia	Gemarobay ES	Catarman V
9	Wyrlo C. Longcop	New Rizal NHS	Catarman V
10	Jeyan Connie T. Ocaña	Liberty ES	Catarman VI
11	Regemar P. Lamberte	Liberty ES	Catarman VI
12	Margie S. Marino	Mabini Es	Catarman VI
13	Mary Ann T. Rosadiño	San Juan ES	Lavezares II
14	Jeric C. Doinog	New Somoroy PS	Lopc de Vega
15	Ernan O. Deluta	Old Somoroy ES	Lope de Vega
16	Lito D. Mag-ampo	San Jose ES	Lope de Vega
17	Jomar A. Galupo	Cagmanaba ES	Mondragon II
18	Mariza T. Diego	Pilar ES	San Antonio
19	Joannie T. Gasid	San Vicente CS	San Vicente
20	Elve C. Vicencio	Hibubullao NHS	Catubig II
21	Ma. Trixie O. Longcop	Gamay East ES	Gamay I
22	Jaymar B. Baladad	Libertad Es	Gamay I
23	Rona E. Casuco	Bangon ES	Gamay II
24	Romie B. Nungay	Henogawe ES & Luneta ES	Gamay II
25	Rickie L. Acedera	Guibwangan ES	Gamay II
26	Jeffrey D. Quilicol	Rizal ES	Gamay II
27	Imelda T. Tipay	Catigbi-an NHS	Laoang III
28	John G. Aducal	Pangdan ES	Laoang IV
29	Judith A. Irinco	Tan-awan ES	Laoang IV
30	Alfonsa A. Aquino	Bayog ES	Laoang V
31	Raquel M. Mabanag	Bawang ES	Laoang V
32	Raymart J. Ronato	Rufino ES	Las Navas I



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33	Teresita B. Magdaraog	Tagan-ayan ES	Las Navas I
34	Bryan P. Calubaquib	H. Jolejole ES	Las Navas II
35	Harleen B. Nueva	Lakandula ES	Las Navas III
36	Rico O. Cuadra	Pangudtan ES	Mapanas
37	Hayde M. Songcog	Mapanas North ES	Mapanas
38	Lucio L. Morillos	Magtaon NHS	Mapanas
39	Sheryl P. Jagonoy	Siljagon NHS	Mapanas
40	April Anne S. Guardiano	Binay ES	Palapag I
41	Mark M. Recare	Maragano ES	Palapag I
42	Heidita J. España	Canjumadal NHS	Pambujan I
43	Peter O. Goyena	Pambujan II CS	Pambujan II
44	Karleen L. Cabintoy	Caghilot ES	Silvino Lubos
45	Gilbert A. Irinco	Camanggaran ES	Silvino Lubos
46	Katherine R. Castillo	Camayaan PS	Silvino Lubos
47	Ryan D. Alo	Imelda PS	Silvino Lubos
48	Cristobal C. Delmoro	Joseph Sagonoy NHS	Silvino Lubos
49	Leonor C. Luba	SAAVS	San Antonio
50	Leny B. Villamar	Mirador ES	Mondragon II
51	Norcio Quilicol	San Jose ES	Mapanas

ADAS II & III

No.	Name	School	District
1	Rachel Ann Queenie T. Evangelista	Biri NHS	Biri
2	Jenisa V. Basista	San Isidro NHS	San Isidro I
3	Wena Daguno	Catarman NHS	Catarman III
4	Kathryn Ann J. Balasta	n/a	Gamay II
5	Dhyserree Senobio	n/a	Laoang IV
a6	Phoebekim C. Gallano	n/a	Catarman II
7	Marygen F. Ebdane	BBCMAIS	Lavezares I
8	Leo Agus Jr.	BBCMAIS	Lavezares I
9	Zaira Dino	SAAVS	San Antonio
10	Meriam Caparal	n/a	Palapag I
11	Jerry T. Cabubas	n/a	Palapag III
12	Christian C. Sumayop	n/a	Lope De Vega
13	Saif Fialde	n/a	Lapinig
14	Andre A. Galias	n/a	San Isidro II
15	Zwen Gumarao	Buenavista NHS	Rosario
16	Maricel C. Gaspar	n/a	Laoang I



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17	Emeliza Quilicol	n/a	Lapinig
18	Maricel M. Siervo	Canjumadal NHS	Pambujan I
19	Jay Rolando V. Ultra	Hibubullao NHS	Catubig II

PROGRAM MANAGEMENT TEAM

Name	Designation
Gaudencio C. Aljibe Jr., PhD., CESO V	Activity Manager
Antonio P. Delos Reyes, PhD., CESO VI Rey F. Bulawan, EdD.	Co-Activity Managers
Sylvia D. Villanueva Noe M. Hermosilla	Onsite Managers
Deah A. Gamao	Co-Onsite Manager/Finance Manager
Atty. Risty T. Adarayan, PhD. Myrna D. Mongas Gerardo A. Cuanico Jinefer D. Lagbas Deah A. Gamao Clynte M. Cabanza	Resource Speakers
Jeolito Sabilao Lynlet Sabilao Jessa Aseo	Accounting Staff



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