



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 1, 2026

DIVISION MEMORANDUM

No. 364 s, 2026

**DIVISION WORKSHOP ON THE CRAFTING OF INDIVIDUALIZED EDUCATION
PLAN FOR LEARNERS WITH DISABILITIES**

To: Assistant Schools Division Superintendents
Curriculum Implementation Division Chief
Education Program Supervisors
Public Schools District Supervisors
Principals in-Charge
Public Elem./Sec. School Heads
All others concerned

1. In line with the Department of Education's commitment to ensuring equitable, inclusive, and quality education for learners with disabilities and in support of the implementation of Inclusive Education Policy Framework (DepEd Orders 21, 44, and 70, s. 2020, and RA 11650) the Schools Division of Northern Samar through the Curriculum Implementation Division announces the conduct of the **Division Workshop on the Crafting of Individualized Education Plan (IEP) for Learners with Disabilities** on **September 8-9, 2026** at **Ciriaco Hotel**, Calbayog City
2. This initiative recognizes the critical role of SNED/Receiving Teachers as key implementers of inclusive education and are expected to address diverse learning needs through differentiated instruction, reasonable accommodations and modifications and individualized support by providing them with structured training on the development of Individual Education Plans (IEPs) to foster inclusive, learner-centered classrooms where all learners are valued, supported, and empowered to succeed.
3. Specifically, the workshop aims to:
 - a. enhance the participants' understanding of the principles and processes of developing an Individualized Education Plan (IEP);
 - b. strengthen the capacity of teachers in assessing learner needs and identifying appropriate educational interventions;
 - c. develop competency in writing measurable goals, accommodations, modifications, and transition plans for learners with disabilities and



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

- d. produce quality and learner-centered IEPs for identified learners with disabilities.
4. The list of participants is provided in Enclosure A for the guidance of all concerned.
5. Participants are requested to bring their own laptops, which will be used during the workshop.
6. This memorandum serves as the **Travel Authority** of all participants.
7. The training workshop will start on **September 8, 2026, at 8:00 AM. Accommodation and Dinner on Day 0 (September 7, 2026)** are available. The **last meal to be served will be afternoon snack (PM snack) on September 9, 2026.**
8. Expenses incurred in the conduct of this two-day activity such as meals, snacks and accommodation of the participants shall be charged against Program Support funds for Special Needs Education (SNED) for Calendar Year 2026 while traveling expenses shall be charged against Local Funds/School MOOE subject to the usual accounting and auditing rules and regulations.
9. Immediate and wide dissemination of and compliance with this Memorandum is desired.

GAUDENCIO C. ALJIBE JR., PhD. CESO V
Schools Division Superintendent

DepEd Northern Samar
RELEASED

By: Jer

Date: 12 SEP 2026



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF NORTHERN SAMAR

List of Participants

Program Management Team	Name of Personnel	Div./District /School
Program Manager	SDS Gaudencio C. Aljibe Jr.	SDO
Program Co-Manager	ASDS Rey F. Bulawan ASDS Antonio P. Delos Reyes	SDO
Learning Manager	CID Chief Sylvia D. Villanueva	CID
EPS-Kindergarten	Dionesia A. Mercader	CID
Content Experts		
SPET III	Irene M. Jalayajay	Calbayog SPED Center
RSW, LPT	Enrico G. Baloro	Independent ECCD Consultant
MSPED	Ma. Gemma L. Tapel	Ret. Faculty, NWSSU
Technical Working Group		
Principal III	Roseller C. Demolar	Catarman SPED Center
Principal I	Ryan B. Zubiaga	Lope De Vega/Roxas ES
Head Teacher I	Jerald O. Yamogan	Cularima ES, Catarman VI
PDO II	Beatrice A. Olmedo	CID

Participants

Allen I SNED Teachers 1. Glo C. De Las Alas 2. Ma. Elena V. Mahinay Receiving Teachers 1. Emma S. Ordonio 2. Arlene F. Balasbas 3. Jaan G. De Jesus	Allen II 1. Emelida B. Amor 2. Virgil B. Galos
Biri 1. Anna Liza Lameda 2. Cherrylyn N. Serrona	Bobon 1. Ma. Roquiza N. Castillo 2. Placida T. Golondrina
Capul SNED Teacher 1. Eunice C. Bayabay Receiving Teachers 1. Fritzie M. Magloyuan 2. Desiree C. Balawang 3. Mark Lou M. Bayabay	Catarman II SNED Teacher 1. Nora Ubana Receiving Teachers 1. Carmen Senados 2. Nerissa Q. Cahapay



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Catarman I SNED Teachers 1. Mildred A. Romines 2. Inoamor D. Yen 3. Joshua Pestano 4. Aimee P. Anquilo 5. Leonor L. Bayani 6. Ma. Junna B. Carpila 7. Rowena B. Adan	Catarman I Receiving Teachers 1. Anabele Umacob 2. Jelyn Espelimbergo 3. Naome A. Cardenas 4. Elvie C. Rosales 5. Eunice Longcop 6. Rovilla Cagas 7. May Adongay
Catarman III Receiving Teachers 1. Irma L. Fulgar 2. Fely C. Casio 3. Melanie A. Machuca 4. Ian Marlon D. Alob	Catarman IV SNED Teacher 1. Charlyn T. Delos Santos Receiving Teachers 1. Mydeegrace L. Cisneros 2. Louise P. Figueroa 3. Rebecca B. Gayon
Catarman V Receiving Teachers 1. Nanette Q. Alcantara 2. Effie P. Evangelista	Catarman VI Receiving Teachers 1. Rechille F. Chome 2. Bernadete Laodenio
Lavezares I Receiving Teachers 1. Lorna D. Lucban 2. Analiza M. Bandal 3. Jaime C. Portes Jr. 4. Imelda J. Pedong	Lavezares II Receiving Teachers 1. Lorna Parina 2. Joey Flores
Lope de Vega Receiving Teachers 1. Salvacion A. Gonzaga 2. Jadessa G. Ramos 3. Novee C. Diano	Mondragon I Receiving Teachers 1. Edith Joy L. Abonales 2. Marilyn Sidro 3. Raquel Enano 4. Resilyn N. De Guia 5. Jeddah Roqueza D. Merceda
Mondragon II Receiving Teachers 1. Esther Divina Unay 2. Edgar B. Pantua	Mondragon III Receiving Teachers 1. Lerna B. Edusma 2. Hannah Grace O. De Una
Rosario Receiving Teachers 1. Debbie Mae A. Ereno 2. Marill D. Alcera	San Antonio Receiving Teachers 1. Jeraldin D. Olano 2. Flora E. Cabili
San Isidro I Receiving Teachers 1. Ethel May Dela Calzada 2. Jenith C. Cornico	San Isidro II Receiving Teachers 1. Jean All Solayao 2. Lilibeth G. Bajalla



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

San Jose Receiving Teachers 1. Glenna L. Libarra 2. Jenny M. Albano 3. Monette A. Irinco 4. Junelyn S. Buenaflor 5. Chona M. Lunet	San Vicente Receiving Teachers 1. Armel Almonte Naga 2. Kimberly C. Sampayan
Victoria Receiving Teachers 1. Jessa C. Pasa 2. Cristine Joy J. Manzanilla	Catubig I Receiving Teachers 1. Arleen J. Adrayan 2. Mylamar R. Remoreras
Catubig II Receiving Teachers 1. Ira Shayne U. Villanueva 2. Armarie L. Dela Cruz	Catubig III Receiving Teachers 1. Dominador Bulagnir Jr. 2. Marife L. Danque
Gamay I SNED Teacher 1. Lourdes Valerie G. Banawis 2. Sarah Marie R. Longcop Receiving Teachers 1. Gladys Vidal 2. Kristel D. Cabagtong 3. Allan P. Paragas	Gamay II Receiving Teachers 1. Jenetta Limbawan 2. Jonalyn Vegonte
Laoang I Receiving Teachers 1. Evelyn B. Giray 2. Santas Galero 3. Cyril Cerbito	Laoang II Receiving Teachers 1. Azenith D. Galit 2. Melody Mae B. Dorin
Laoang III Receiving Teachers 1. Philyn L. Lluz 2. Mylene B. Mosende	Laoang IV Receiving Teachers 1. Rebecca M. Cerbito 2. Angelyn A. Giray
Laoang V Receiving Teachers 1. Arnel Encarnado 2. Judith Poblete 3. Jessel A. Acebuche 4. Angel Aquilando	Lapinig Receiving Teachers 1. Maria Gloria D. Ballesta 2. Helen Quinao



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Las Navas I SNED Teacher Ronnel J. Aurel Receiving Teacher 1. Marinel B. Seguera 2. Carla P. Acuin	Las Navas II SNED Teacher 1. Myla P. Adiaton Receiving Teachers 1. Rochelle Fedelino 2. Mitzie Rose T. Robis
Las Navas III SNED Teacher 1. Genelyn P. Tafalla Receiving Teachers 1. Perlita E. Legaspi 2. Excel M. Subalisid	Mapanas Receiving Teachers 1. Tina Amor Pecson 2. Diza Tenedero 3. Michelle Daradal
Palapag I SNED Teacher 1. May L. Rebadomia Receiving Teachers 1. Marvin N. Sales 2. Khrisia A. Balading 3. Luz C. Capangpangan	Palapag II Receiving Teachers 1. Monsour Remedillo 2. Chelse Sabillano
Palapag III SNED Teacher 1. Flora May P. Empon Receiving Teachers 1. Cathy B. Arnesto 2. Solded G. Banes	Pambujan I SNED Teacher 1. Josefina Adora Receiving Teachers 1. Josephine Capangpangan 2. Arnel Lobos 3. Archelle Catapan
Pambujan II Receiving Teachers 1. Jenalyn D. Salvedia 2. Dianne Orane	San Roque Receiving Teachers 1. Amelita Cagro 2. Claribel Galero 3. Floveric Avalon
Silvino Lobos Receiving Teachers 1. Cathely Acebuche 2. Teresita Surio	