



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 14, 2026

DIVISION MEMORANDUM

No. 322, s. 2026

**VIRTUAL MEETING ON THE PREPARATION OF THE
FY 2026 GAD PLAN AND BUDGET**

To: Assistant Schools Division Superintendent
Schools Governance and Operations Division Chief
Public Schools District Supervisors/Principals In-Charge
Public and Private Elementary and Secondary School Heads
District and School GAD Focal Persons
All Others Concerned

1. In line with Memorandum DM-OUHRODI-2026-3601 titled **Guidelines for the Preparation and Submission of the Fiscal Year (FY) 2027 DepEd Gender and Development (GAD) Plan and Budget (GPB)**, from the Office of the Undersecretary for Human Resource and Organizational Development, Wilfredo E. Cabral, this Office, through the Gender and Development Focal Point System (GFPS) – Human Resource Development Section shall conduct a **virtual session** on the said activity on **September 15, 2026, 3:00 – 5:00 PM, via Microsoft Teams**. The meeting link shall be sent through the official group chat of the District GAD Focal Persons.
2. The virtual session aims to:
 - a. provide guidance on the preparation, review, and consolidation of the FY 2027 GAD Plan and Budget;
 - b. ensure that proposed GAD programs, projects, and activities are anchored on identified gender issues, supported by relevant data, and aligned with applicable GAD policies and priorities;
 - c. clarify the roles, responsibilities, documentary requirements, timelines, and other concerns related to GAD planning and budgeting;
 - d. present and discuss the results of the focus group discussions (FGDs) conducted in each district and use the findings as inputs in identifying priority gender issues and appropriate interventions; and
 - e. agree on the next steps for the finalization and submission of the Division, district, and school GAD planning and budgeting requirements.
3. The session shall also serve as a platform for district representatives to share key findings, recurring concerns, good practices, and recommendations arising from the district-level FGDs. The discussion shall inform the refinement of proposed GAD programs, projects, and activities and promote alignment across the Division, districts, and schools.



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4. Participants in this activity are all District Heads, District GAD Focal Persons. Participants are requested to bring or have ready access to their district FGD results, supporting data, and initial GAD planning inputs during the session.
5. For immediate dissemination and compliance.

GAUDENCIO C. ALJIBE JR., PhD, CESO VI
Schools Division Superintendent

Enclosure: None

References: DepEd GAD planning and budgeting policies and other related issuances

To be indicated in the Perpetual Index under the following subjects:

GAD PLAN AND BUDGET VIRTUAL MEETING

SGOD-HRDS-PRB

DepEd Northern Samar

RELEASED

By: pv

Date: 15 SEP 2026



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