



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 11, 2026

DIVISION MEMORANDUM

No. 318, s. 2026

**CONDUCT OF THE CAPACITY BUILDING WORKSHOP ON THE
IMPLEMENTATION OF PROJECT ELITE HRD**

To: Assistant Schools Division Superintendent
Schools Governance and Operations Division Chief
Curriculum and Implementation Division Chief
Education Program Supervisors
Selected District Supervisors/Principals In-Charge
Selected Public Elementary and Secondary School Heads
Selected Public Elementary and Secondary Master Teachers
All Others Concerned

1. Attached is Regional Memorandum No. 976 titled Conduct of the Capacity Building Workshop on the Implementation of Project ELITE HRD to be conducted on September 14-17, 2026 at Royale Palm Resort and Hotel, Pambujan Northern Samar.
2. The participants of this activity are the HRD SEPS and EPS II from the 13 Schools Division and the Regional Office of DepEd Region VIII.
3. Expenses incurred in the conduct of this activity such as meals, venue, and accommodation shall be charged against the downloaded 2026 HRTD Fund, while travel and other incidental expenses shall be charged against local fund/School MOOE, subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE JR., PhD, CESO V
Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:

PROFESSIONAL DEVELOPMENT

DepEd Northern Samar

RELEASED


Date: 14 SEP 2026



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