



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

June 29, 2026

**DIVISION MEMORANDUM**

No. 239, s. 2026

**CORRIGENDUM ON THE CONDUCT OF TRAINING RESOURCE PACKAGE DEVELOPMENT AND QUALITY ASSURANCE OF VARIOUS PROFESSIONAL DEVELOPMENT (PD) PROGRAMS**

To: Assistant Schools Division Superintendent  
Schools Governance and Operations Division Chief  
Curriculum and Implementation Division Chief  
Education Program Supervisors  
Selected District Supervisors/Principals In-Charge  
Selected Public Elementary and Secondary School Heads  
Selected Public Elementary and Secondary Master Teachers  
All Others Concerned

1. In reference to Division Memorandum No. 214, s. 2026, titled Updates on the Conduct of Training Resource Package (TRP) Development and Quality Assurance of Various Professional Development (PD) Programs, this Office informs the concerned participants that the conduct of the **Training Resource Package (TRP) Development for the Expanded Career Progression-Aligned Instructional Supervision Training for School Heads** has been rescheduled to **July 7-10, 2026 (Phase 1)** and **July 28-31, 2026 (Phase 2)**.
2. Attached are the updated list of participants and the activity matrix.
3. All other provisions stated in DM 214, s. 2026 shall remain in effect.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**GAUDENCIO C. ALJIBE JR., PhD, CESO V**  
Schools Division Superintendent

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

PROFESSIONAL DEVELOPMENT  
RESOURCE PACKAGE

SGOD-HRDS-PRB

DepEd Northern Samar  
**RELEASED**

By:   
Date: **29 JUN 2026**



Address: Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar  
Telephone Nos: (055) 500 1020  
Email Address: [northern Samar@deped.gov.ph](mailto:northern Samar@deped.gov.ph)  
Division Official Website: <https://northern Samar.deped.gov.ph>

Annex A

**TRAINING RESOURCE PACKAGE DEVELOPMENT AND QUALITY ASSURANCE  
OF THE EXPANDED CAREER PROGRESSION-ALIGNED INSTRUCTIONAL  
SUPERVISION TRAINING FOR SCHOOL HEADS**

**Asynchronous Pre-work Activities: March 23-June 11, 2026**

**Phase 1 (face-to-face): July 7-10, 2026**

**Phase 2 (face-to-face): July 28-31, 2026**

**Venue of face-to-face activity: Ciriaco Hotel and Resort, Calbayog City**

<b>Group</b>	<b>Name</b>
Group 1 (Foundations of Instructional Supervision)	1. Myra L. Bato 2. Roberto T. Orias Jr. 3. Elna D. Enano 4. Peter R. Bobiles 5. Roseller Demolar
Group 2 (Structure of Instructional Supervision)	6. Omar Ty 7. Roberto Galono 8. Julien Tiza Madronio 9. Ma. Devaney Tafalla* 10. Janette Cerbito
Group 3 (Instructional Supervision Tools)	11. Alex B. Rejuso 12. Michelle Probadora 13. Myra Saludario 14. Elvira Ortenero
Group 4 (Features of Supervisory Approaches – with Types of Visits)	15. Nelida M. Lobos 16. Esther O. Dela Cruz 17. Jeffrey Senadjan 18. Liberty Lastra* 19. Racquel Perfas
Group 5 (Procedure in conducting Instructional Supervision)	20. Felix J. Ladeno 21. Marivic Estavillo 22. Rosalyn Sosing 23. Eufemio Adarayan 24. Michael J. Froilan
Group 6 (The Instructional Supervision Processes/Cycle)	25. Lucila Balondo 26. Inoamor Yen* 27. Ritche Apolonio 28. Mary Ann Tacmo 29. Emma Merino

Group 7 (Observe the Observer Process)	30.Emily M. Adrayan 31.Leonor Luba 32.Ma. Letecia Ochondra* 33.Geraldine Rejuso 34.Joy Saniano
Group 8 (Monitoring and Evaluation)	35.Nestor Ada 36.Rudel Lutao 37.Dionesia Mercader 38.Merlita Fajardo 39.Jocelyn Acebuche
Instructional Supervision Manual Writers	40.Sylvia D. Villanueva (lead) 41.Jerald Yamogan 42.Randy Canales* 43.Chester Nuguit 44.Norwin Notarte 45.Alan Sister
HRDS/Support Staff	46.Pepito E. Saldo Jr. 47.April Rose Ballicud 48.Cindy Celespara 49.Wilkins Wong 50.Jobert Temporal

*\*participants in the Asynchronous Pre-work Activities from March 23 to June 11, 2026*

PROGRAM MANAGEMENT TEAM	
NAME	DESIGNATION
<b>Dr. Gaudencio C. Aljibe Jr., CESO V</b>	Activity Manager
<b>Dr. Antonio P. Delos Reyes</b> <b>Dr. Rey F. Bulawan</b>	Co-Activity Managers
<b>Dr. Sylvia D. Villanueva</b> <b>Dr. Noe M. Hermosilla</b>	Onsite Managers
<b>Dr. Elna D. Enano</b>	Co-onsite Manager
<b>Deah A. Gamao</b>	Finance Manager
<b>Merlita B. Fajardo</b>	QAME Manager
<b>CID Chief and EPSs</b>	Resource Persons
<b>Peter R. Bobles</b>	
<b>Pepito E. Saldo Jr.</b>	HRDS EPS II
<b>April D. Ballicud</b>	HRDS Staff
<b>Cindy Celespara</b>	
<b>Wilkins Wong</b>	

# TRAINING RESOURCE PACKAGE DEVELOPMENT AND QUALITY ASSURANCE OF THE ECP-ALIGNED INSTRUCTIONAL SUPERVISION PD PROGRAM FOR SCHOOL HEADS

JUNE 7-10, 2026  
CIRIACO HOTEL AND RESORT  
CALBAYOG CITY

## DAY 1 JULY 7, 2026

1:00 - 3:00 PM

### PART I

#### OPENING PROGRAM

3:00 - 4:00 PM

#### ARRIVAL

PHILIPPINE NATIONAL ANTHEM

PRAYER

DIVISION HYMN

QUALITY MANAGEMENT STATEMENT

#### WELCOME REMARKS

Rey F. Bulawan, EdD // ASDS

#### ACKNOWLEDGMENT OF PARTICIPANTS

Elna T. Dapulag, JD // EPS

#### RATIONALE

Noe M. Hermosilla, PhD // SGOD Chief

#### MESSAGE

Gaudencio C. Aljibe Jr., PhD, CESO V  
Schools Division Superintendent

### PART II

#### WORKSHOP PROPER

4:00 - 5:00 PM

#### SESSION 1:

#### INSTRUCTIONAL SUPERVISION IN THE DIVISION CONTEXT

Sylvia D. Villanueva, PhD

CID Chief

5:00 PM ONWARDS

#### SESSION 2:

#### WORKSHOP BRIEFING (CONTENT DEVELOPMENT STANDARDS, TASKING, CONTENT SCOPING)

Peter R. Bobiles

HRDS SEPS

## DAY 2

JULY 8, 2026

8:00 - 8:30 AM

8:30 - 10:00 AM

10:00 - 10:15 AM

10:15 - 12:00 NN

12:00 - 1:00 PM

1:00 PM ONWARDS

**RECAP AND CHECK-IN 1**  
**TECHNICAL INPUTS**  
**HEALTH BREAK**  
**GROUP WORK:**  
**TRP DEVELOPMENT**  
**LUNCH BREAK**  
**GROUP WORK**

## DAY 3

JULY 9, 2026

8:00 - 8:30 AM

8:30 - 10:00 AM

10:00 - 10:15 AM

10:15 - 12:00 NN

12:00 - 1:00 PM

1:00 PM ONWARDS

**RECAP AND CHECK-IN 2**  
**CONTINUATION OF GROUP WORK**  
**WITH QUALITY CHECK-IN**  
**HEALTH BREAK**  
**SESSION 3:**  
**M&E PLANNING**  
**LUNCH BREAK**  
**PD PROGRAM DESIGNING**

## DAY 4

JULY 10, 2026

8:00 - 8:30 AM

8:30 - 10:00 AM

10:00 - 10:15 AM

10:15 - 12:00 NN

**RECAP AND CHECK-IN 3**  
**INITIAL QUALITY ASSURANCE OF**  
**PD PROGRAM DESIGN VIS-A-VIS**  
**THE DRAFT DIVISION IS MANUAL**  
**HEALTH BREAK**  
**WAYS FORWARD FOR PHASE 2**  
**CLOSING PROGRAM**