



Republic of the Philippines  
Department of Education  
REGION VIII

SCHOOLS DIVISION OF NORTHERN SAMAR

Office of the Schools Division Superintendent

June 3, 2026

DIVISION MEMORANDUM

No. 209, s. 2026

**CALL FOR SUBMISSION OF PROGRAMS/ PROJECTS/ACTIVITIES (PPAs) LINE ITEMS  
TO THE UPDATED ANNUAL PROCUREMENT PLAN CY 2026 AND  
ANNUAL PROCUREMENT PLAN CY 2027**

To: Assistant Schools Division Superintendents  
Chiefs, Functional Divisions  
Heads, Functional Units  
All Others Concerned

*att 6/3/26*  
*SH sec 2*

1. In accordance with GPPB-TSO Advisory No. 002, Series 2026, and pursuant to Section 7.7.5 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, otherwise known as the "New Government Procurement Act" (NGPA) all national government agencies are mandated to submit the following to GPPB TSO:

- a. Updated Annual Procurement Plan (APP) for the 1st Semester of CY 2026,
- b. Indicative Annual Procurement Plan for CY 2027 and
- c. Indicative Annual Procurement Plan – Commonly-used Supplies and Equipment (APP-CSE) for 2027

2. As such, all concerned End-User functional units are hereby directed to prepare and submit the following documents to the Procurement Office **on or before June 25, 2026**, which should contain Programs/Projects/Activities (PPAs) line items which were **not included** in the approved Annual Procurement Plan (APP) CY 2026, **but are intended to be implemented/procured within 2026** and proposed PPAs line items **to be included** in the indicative Annual Procurement Plan (APP) CY 2027, **which are intended to be implemented /procured within 2027** together with the following supporting documents:

- a. Duly accomplished **Market Scoping Checklist form**; and
- b. Duly accomplished unit-based **Project Procurement Management Plan (PPMP)** together with attachments and documentations as may be applicable, i.e., activity proposal, list of participants, technical working committees, memoranda, etc.

3. The finalized unit-based PPMPs including its supporting mandatory documents shall be submitted to the Procurement Office for consolidation.

4. For information, reference and strict compliance.

**GAUDENCIO C. ALJIBE, JR, CESO V**  
Schools Division Superintendent  
Head of the Procuring Entity

DepEd Northern Samar

**RELEASED**



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BU: 127  
Date: 03 JUN 2026

*8/6/03/26*

*HRD:*  
*06/09/2024*

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