



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

May 7, 2026


DIVISION MEMORANDUM

No. 183

**SCHEDULE OF OPENING OF LANDBANK OF THE PHILIPPINES (LBP) ATM
ACCOUNT**

To: Assistant Schools Division Superintendent
Schools Governance and Operations Division Chief
Curriculum Implementation Division Chief
Education Program Supervisors
Public Schools District Supervisors/Principals In-charge
Public Elementary and Secondary School Heads
Unit/Section Heads
Teachers and Non-teaching personnel
All others concerned

1. DepEd Division of Northern Samar announces the schedule of opening of personal individual account under ATM Savings Account – Payroll at the Land Bank of the Philippines being our new servicing bank starting May 9, 2026;
2. Enclosed please find attached list of the schedule for LBP-Catarman and Allen Branch to be followed per district/school for all teachers and non-teaching personnel;
3. To save time with easier and more convenient application, everyone is encouraged to access this link: <https://dobs.landbank.com/dobs/application/personal> and follow the simple steps indicated therein before visiting the branch.
4. Everyone is reminded to bring Tax Identification Number (TIN) and employer's valid ID.
5. A maintaining amount of Php100 shall be deposited to avoid auto close of the ATM Savings Account after 3 months of zero balance.
6. Immediate dissemination of and compliance with this memorandum are desired.


GAUDENCIO C. ALJIBE, JR., PhD, CESO V
Schools Division Superintendent



Address: Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
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Email Address: northernssamar@deped.gov.ph
Division Official Website: <https://northernssamar.deped.gov.ph>

May 11, 2026

GAUDENCIO C. ALJIBE, JR, PhD, CESO VI
Schools Division Superintendent
Department of Education – Region VIII
Northern Samar Division
Cataraman, Northern Samar

Handwritten signature/initials

Dear Sir:

Greetings from **LANDBANK**.

We kindly request your assistance in disseminating the following requirements and procedures for payroll account opening of Elementary, Junior High School, Senior High School and Insular DO personnel which will facilitate a smooth and efficient process:

1. The establishment of a designated schedule for personnel to report for account opening, if possible, we would like to request specific dates along with a list of personnel assigned to each batch of 20 personnel during Mondays to Fridays, and 150 on Saturdays.
2. Personnel are encouraged to access first the link below for the online registration and follow the steps indicated therein before visiting Landbank. The registration must be completed and submitted.

<https://dobs.landbank.com/DOBS/application/personal>

Please note that you will receive 2 text messages from LBP confirming complete application. The second message will be "THANK YOU FOR CHOOSING LANDBANK...".


3. Please bring the original valid photo bearing ID (if possible DepEd ID) with present or permanent address indicated and Tax Identification Number (TIN) card or TIN verification online or BIR form received by BIR.

If address differs from valid ID, you can submit a Brgy. Certification or Proof of Billing indicating your present or permanent address.

For those with existing account with maiden name in previous records, please bring copy of Marriage Certificate.

4. A maintaining amount of P100.00 be deposited to avoid auto close of ATM Payroll Account after three (3) months of zero balance.

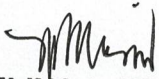
 (632) 8522-0000 | 8551-2200 | 8450-7001
 www.landbank.com

 **LANDBANK Plaza**, 1598 M.H. Del Pilar corner
Dr. J. Quintos Sts., Malate, Manila, Philippines 1004

We believe that strictly adhering to the above requirements and procedures will enable us to establish payroll accounts opening efficiently. Your assistance in this matter is highly appreciated, and we look forward to your prompt response.

Thank you and more power.

Very truly yours,



AVELINA L. DINO
Branch Head



SCHEDULE OF ACCOUNT OPENING (LBP)

CATARMAN BRANCH

ALLEN BRANCH

MAY 9, 2026	CATARMAN IV (ELEM)	LAVEZARES 2 (ELEM)
MAY 16, 2026	CATARMAN IV (ELEM); CNHS SHS Teachers & NTP	LAVEZARES 2 (ELEM)
MAY 23, 2026	LAPINIG ELEM., JHS & SHS Teachers	LAVEZARES 1 (ELEM)
MAY 27, 2026	SILVINO LOBOS ELEM, JHS, SHS	LAVEZARES 1, JHS & SHS
JUNE 6, 2026	MAPANAS ELEM, JHS & SHS	BIRI ELEM, JHS & SHS
JUNE 13, 2026	GAMAY 1(ELEM) Abenales,Oda-Paragas, Allan	CAPUL ELEM, JHS & SHS
JUNE 20, 2026	GAMAY II(ELEM) Aboy, Lilian-Yulas, Jessa	SAN VICENTE ELEM, JHS & SHS
JUNE 27, 2026	LAS NAVAS NHS (JHS & SHS)	ALLEN 1&2(ELEM) Abayon,Marifel-Guarda,Renalyn
JULY 4, 2026	LAS NAVAS 1, 2 & 3(ELEM) Abaigar Maia Richel-Empag Rona	ALLEN 1&2(ELEM) Hernandez, Ma. Lyra-Ymata, Melanie
JULY 11, 2026	LAS NAVAS 1,2&3 (ELEM) Empalmado Gina-Orlaza Edwin	ALLEN 1&2 JHS & SHS
JULY 18, 2026	LAS NAVAS 1,2&3 (ELEM) Oroncillo Lailane-Zamora, Mariel	SAN ANTONIO JHS & SHS
JULY 25, 2026	PALAPAG I (ELEM) Abiad Emma-Zamora, Joenel	SAN ISIDRO(ELEM) Abasa, Angelie-Gabato,Daisy Belle
AUGUST 1, 2026	PALAPAG 2(ELEM) Acopiado, Rowena-Rebato Nelito	SAN ISIDRO(ELEM) Gabitan, Lou-Salazar, Marvin)
AUGUST 8, 2026	PALAPAG JHS & SHS	SAN ISIDRO(ELEM) Salazar, Marian-Ymata, Rachel
AUGUST 15, 2026	CATUBIG 1 (ELEM) Acebron Ofelia-Zabala Gretchen	SAN ISIDRO JHS & SHS
		VICTORIA (ELEM) Adiaton,Mary Grace-Manook, Claire Mae
AUGUST 22, 2026	CATUBIG 2 (ELEM) Abenales Oda-Villegas, Stephanie	VICTORIA (ELEM) Manzanilla,Cristine Joy-Villanueva,Catherine Mae
AUGUST 29, 2026	CATUBIG 3 (ELEM) Acebron, Ramil-Zamora, Salve	VICTORIA (JHS & SHS)
SEPT. 5, 2026	LAOANG 1(ELEM) Acebron Hilda-Yu, Marck Michael	REMAINING JHS & SHS
SEPT. 12, 2026	LAOANG 2 (ELEM) Acebron, Donis-Mengollo, Cristina	REMAINING JHS & SHS
SEPT. 19, 2026	LAOANG 2(ELEM) Narca, Omar-Yebron, Rosalie	
SEPT. 19, 2026	LAOANG 3 (ELEM) Abalon, Edlyn-Galero, Ronalyn	
SEPT. 26, 2026	LAOANG 3 (ELEM) Galit Gina-Villosa, Susana Sol	
OCT. 3, 2026	LAOANG JHS & SHS	
OCT. 10, 2026	LOPE DE VEGA ELEM	
OCT. 17, 2026	LOPE DE VEGA JHS & SHS	
OCT. 24, 2026	CATUBIG JHS & SHS	
OCT. 31, 2026	PAMBUJAN 1&2(ELEM) Acedera Vie-Lobos, Lindy	
NOV. 7, 2026	PAMBUJAN 1&2(ELEM) Lobos Mylene-Vista Roberta	
NOV. 14, 2026	PAMBUJAN JHS & SHS	

NOV. 21, 2026	SAN ROQUE (ELEM) Abalon Lourdes-Ortenero, Arvin Christian	
NOV. 28, 2026	SAN ROQUE (ELEM) Parambita Josephine-Villamor Rhealyn	
DEC. 5, 2026	MONDRAGON 1 (ELEM) Ablazo, Dina-Yubac, Maricel	
DEC. 12, 2026	MONDRAGON 2 (ELEM) Acero, Eva-Yan, Cathyrene	
DEC. 19, 2026	CATARMAN I (ELEM) Acibar Madonna-Yen, Inoamor	
JAN. 9, 2027	CATARMAN II(ELEM) Acedera Rochelle Ann-Ponce Roeza D.	
JAN. 16, 2027	CATARMAN II (ELEM) Preniano Merlinda-Yubac, Mary Joyce	
JAN. 23, 2027	CATARMAN III (ELEM) Abawag, Joan-Prago, Nenita	
JAN. 30, 2027	CATARMAN III (ELEM) Quindao Flora-Yamogan, Jerald	
FEB. 6, 2027	CATARMAN V (ELEM)	
FEB. 13, 2027	CATARMAN VI (ELEM)	
FEB. 20, 2027	CATARMAN JHS & SHS	
FEB. 27, 2027	BOBON (ELEM) Acedera, Nila-Nogales Leah T.	
MARCH 6, 2027	BOBON (Nogales, Juvelyn-Zulueta Rowena); JHS & SHS	
MARCH 13, 2027	SAN JOSE (ELEM)	
MARCH 20, 2027	SAN JOSE JHS & SHS	
APRIL 3, 2027	ROSARIO (ELEM); JHS & SHS	
APRIL 10, 2027	REMAINING JHS	
APRIL 17, 2027	REMAINING SHS	