



Republic of the Philippines  
**Department of Education**  
 REGION VIII  
 SCHOOLS DIVISION OF NORTHERN SAMAR

**Office of the Schools Division Superintendent**

May 19, 2026

DIVISION MEMORANDUM

No. 143, s. 2026

**ADDENDUM TO DIVISION MEMORANDUM 147, s. 2026**  
**SCHEDULE OF WEIGHT ALLOCATION FOR THE COMPARATIVE ASSESSMENT (ONE-STOP-SHOP) FOR APPLICANTS FOR ADMINISTRATIVE OFFICER II POSTION**

To: Assistant Schools Division Superintendent  
 Public Schools District Supervisors/District In-Charge  
 Elementary and Secondary School Heads  
 Human Resource Merit, Promotion, and Selection Board  
 Others Concerned

1. Pursuant to Division Memorandum No. 147, s. 2026 re: **Call for Applicants for the Administrative Officer II position**, this Office hereby issues this Addendum on the conduct of the Weight Allocation for the Comparative Assessment (One-Stop-Shop) to ensure an organized, efficient, and objective selection process.
2. The schedule of the Weight Allocation for Comparative Assessment (One-Stop-Shop) shall be conducted as follows:

Schedule	Venue
MAY 25-28, 2026	Bulwagan ng mga Guro, Division Office

3. All concerned applicants are likewise reminded to:
  - a. Verify their respective schedule of comparative assessment with the HRMO, as unscheduled walk-in evaluations are discouraged unless for valid cause and with prior written approval of the HRMPSB.
  - b. Be on time and wear the appropriate corporate uniform, whichever is available and practicable, during the scheduled assessment.
4. Applicants are hereby informed that documents not submitted on or before the prescribed deadline shall no longer be accepted or considered during the Comparative Assessment (One-Stop-Shop), except for additional documentary requirements that may be required by the HRMPSB pursuant to Item 6(l) of the above-stated Division Memorandum. Only documents officially received within the submission period shall be evaluated. Failure to comply may affect the applicant's rating or eligibility in the selection process.
5. Applicants are advised, if available, **to bring their laptops** to facilitate the smooth and efficient conduct of assessments and other related evaluation activities.
6. Immediate dissemination of and compliance with this Memorandum are desired.

**GAUDENCIO C. ALJIBE JR., PhD, CESO V.**  
 Schools Division Superintendent

DepEd Northern Samar  
**RELEASED**

By: 20 MAY 2026



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