



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

May 5, 2026

DIVISION MEMORANDUM

No. 171, s. 2026

**GAD PLANNING AND BUDGETING FOR FY 2027-CUM-MID-YEAR
CONVERGENCE OF DISTRICT GAD COORDINATORS**

To: Assistant Schools Division Superintendent
Division Gender and Development Focal Point System
Public Schools District Supervisors/Principals-In-Charge
District GAD Coordinators
All Others Concerned

1. To strengthen the advocacies, programs, projects, and activities of Gender and Development (GAD) in districts and schools, this Office, through the Division Gender and Development Focal Point System (GFPS) led by the Human Resource Development Section (HRDS), shall conduct a two-day live-in activity titled **GAD PLANNING AND BUDGETING FOR FY 2027-CUM-MID-YEAR CONVERGENCE OF DISTRICT GAD COORDINATORS** on June 2 to 3, 2026, with the venue to be announced in a subsequent Memorandum.

2. The participants of this activity are the 46 District GAD Coordinators and the GFPS Secretariat (HRDS).

3. The objectives of this activity are as follows:

- a. review and analyze the relevant GAD issues, mandates, and priorities of the SDO and districts using available data and policy references; craft and/or refine the FY 2027 GAD Plan and Budget inputs of districts and the SDO in alignment with DepEd, PCW, and COA policies;
- b. align the proposed GAD PAPs and budget estimates with current guidelines on consolidated agency submission, budget attribution, documentation, and audit readiness;
- c. standardize the templates, timelines, and documentary requirements for the December 2026 year-end accomplishment reporting and convergence of District GAD Coordinators; and
- d. strengthen the capacity of District GAD Coordinators and SDO GFPS members to implement, monitor, document, and report GAD PAPs more effectively.



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5. Attached to this Memorandum are the list of participants, program management team and activity matrix/program design to guide the conduct of the activity.
6. This Memorandum serves as the Travel Authority of the participants.
7. Expenses incurred relative to the conduct of the activity such as meals, accommodation, supplies and materials shall be charged against the Division GAD Fund while travel and other incidental expenses of the participants shall be charged against their local GAD funds/local MOOE subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE JR., PhD, CESO V
Schools Division Superintendent

DepEd Northern Samar

RELEASED

By: _____

Date: 07 MAY 2026

Enclosure to DM 179, s. 2026

GAD PLANNING AND BUDGETING FOR FY 2027-CUM-MID-YEAR CONVERGENCE OF DISTRICT GAD COORDINATORS

DEPED NORTHERN SAMAR GENDER AND DEVELOPMENT COORDINATORS	
ALLEN I	CHELO T. TOLCIDAS
ALLEN II	EVELYN E. LOBERIANO
BIRI	IVY A. ESTAVILLO
BOBON	RYAN C. LAMBERTE
CAPUL	CHEERIZZ ANNE C. PANIS
CATARMAN I	HERSHELYN M. LOBERIO
CATARMAN II	MYRA SALUDARIO
CATARMAN III	JANETTE M. ATENCIO-SALDO
CATARMAN IV	HAROLD D. FABILE
CATARMAN V	NERISSA R CAPANGPANGAN
CATARMAN VI	RONA A. MAISO
CATUBIG I	MARLO D. ROBIEGO
CATUBIG II	LEONARD A. ESPONILLA
CATUBIG III	GERALDINE B. ADAMERO
GAMAY I	PAUL RIGOR N. GARBO
GAMAY II	ELIZABETH D. BANAWIS
LAOANG I	MARY GRACE L. DOROIN
LAOANG II	ROSALYN O. CERUJANO
LAOANG III	LIZA D. ESPINA
LAOANG IV	CARLOS G. DESULOC
LAOANG V	JUDITH J. POBLETE
LAPINIG	JUANITA P. CELAJES
LAS NAVAS I	HIYAS SUSAN GARSOTA



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DEPED NORTHERN SAMAR GENDER AND DEVELOPMENT COORDINATORS	
LAS NAVAS II	JONESA N. CUBING
LAS NAVAS III	MARISSA O. NEBRIAGA
LAVEZARES I	RHEA P. REPARIP
LAVEZARES II	RAQUEL A.MARTIRES
LOPE DE VEGA	JOLEBEE M. BERNALDEZ
MAPANAS	WELSON P. JAGONOY
MONDRAGON I	MYLENE O. FAJARDO
MONDRAGON II	JOSE B. ACIBAR
MONDRAGON III	CHRISTENE P MATUCAD
PALAPAG I	FLORDELIZA D. MENGULLO
PALAPAG II	CHARITO P. GO
PALAPAG III	ELVE C. VICENCIO
PAMBUJAN I	SHERRIE ANN L. ODTUJAN
PAMBUJAN II	RINA A. CEBUJANO
ROSARIO	TARA M. BIDO
SAN ANTONIO	JOCELYN S. CASTILLO
SAN ISIDRO I	MARIBEL A. FORMARAN
SAN ISIDRO II	GRACE S. LAWSIN
SAN JOSE	GRACE M. VILLACORTES
SAN ROQUE	FRANCIE T. SURIO
SAN VICENTE	EVELYN C. SERAGON
SILVINO LUBOS	LORNA S. DE SILVA
VICTORIA	MICHELLE M. PROBADORA

Enclosure to DM 177, s. 2026

ACTIVITY MATRIX

GAD Planning and Budgeting for FY 2027-cum-Mid-Year Convergence of District GAD Coordinators		
Time	Day 1	Day 2
7:30-8:00	Registration, Arrival, and Opening Program	Recapitulation and Workshop Instructions for Finalization
8:00-9:00	Orientation on Activity Objectives, Expected Outputs, and Workshop Mechanics	Finalization of District and SDO Inputs
9:00-10:00	Policy Updates on DepEd GAD, PCW GPB Guidelines, and COA Audit Considerations	
10:00-11:00	Review of Priority Gender Issues, Available Data, and FY 2026 Implementation Status	Presentation of outputs
11:00-12:00		Closing Program
1:00-2:00	Workshop Proper: Drafting / Refinement of FY 2027 GAD PAPs and Budget Requirements Midyear Updates	Standardization of Templates and Timelines for December 2026 Accomplishment Reporting Next Steps, Commitments, and Submission Schedule
2:00-3:00		
3:00-4:00		
4:00-5:00		

PROGRAM MANAGEMENT TEAM

NAME	DESIGNATION
Dr. Gaudencio C. Aljibe Jr., CESO V <i>Schools Division Superintendent</i>	Activity Manager
Dr. Rey F. Bulawan Antonio P. Delos Reyes <i>Assistant Schools Division Superintendents</i>	Co-Activity Managers
Noe M. Hermosilla <i>SGOD Chief</i>	Onsite Manager
Dr. Elna D. Enano	Co-onsite Manager
Deah A. Gamao	Finance Manager
Merlita B. Fajardo	QAME Manager
Dr. Elna D. Enano	Resource Persons/GAD Focals
Peter R. Bobiles Andrew Montejo	
Pepito E. Saldo Jr.	HRDS EPS II/Secretariat Head (in-charge for the confirmation of participants)
April D. Ballicud	HRDS Staff (in-charge for the processing of procurement documents)
Cindy Celespara	HRDS Staff (in-charge for the processing of post-activity documentations, esp. attendance sheets)
Timothy G. Clutario	ITO Staff (in-charge for the consolidation of electronic GAD PBs)
Wilkins Wong	HRDS Staff (onsite technical staff)