



**Republic of the Philippines**  
**Department of Education**  
**REGION VIII**  
**SCHOOLS DIVISION OF NORTHERN SAMAR**

March 10, 2026

**DIVISION MEMORANDUM**

No. 116, s. 2026

**PLANNING-WORKSHOP ON THE DESIGN OF CID-LED PROFESSIONAL DEVELOPMENT (PD) PROGRAMS**

**To:** Assistant Schools Division Superintendent  
 Schools Governance and Operations Division Chief  
 Curriculum and Implementation Division Chief  
 Education Program Supervisors  
 Concerned District Supervisors/Principals In-Charge  
 Concerned Public Elementary and Secondary School Heads  
 All Others Concerned

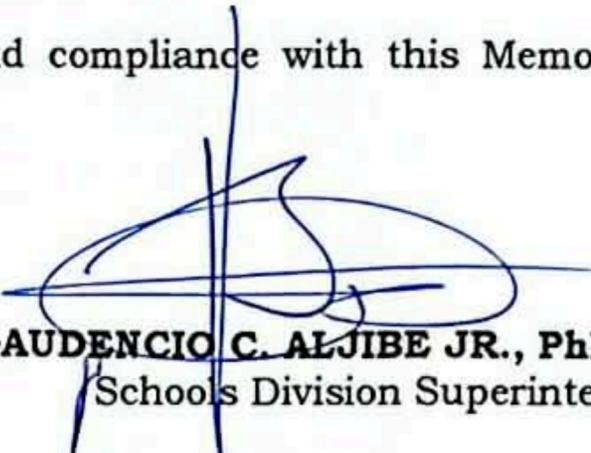
1. Pursuant to the Schools Division's commitment to ensure that HRD-funded, Division-led Professional Development (PD) programs are strategically aligned, needs- and evidence-based, and compliant with the quality standards of the National Educators Academy of the Philippines (NEAP), the Schools Governance and Operations Division – Human Resource Development Section (SGOD-HRDS), in coordination with the Curriculum Implementation Division (CID), shall conduct a one-day Planning-Workshop on the Design of CID-led Professional Development (PD) Programs on the following schedule:

| <b>Learning Area/Program</b>              | <b>Date</b>    | <b>Venue</b>             |
|---|----------------|--------------------------|
| English, Filipino, Kindergarten           | March 11, 2026 | Casa Miguel,<br>Catarman |
| Araling Panlipunan, Values Education/GRMC | March 12, 2026 |                          |
| MAPEH, TLE                                | March 16, 2026 |                          |
| Science, Mathematics                      | March 18, 2026 |                          |

2. This one-day act aims to:
- a. develop and finalize a complete PD design and PD matrix for each learning area/program;
  - b. identify and prioritize evidence-based PD needs and agree on common standards for program design across groups;
  - c. set agreements for the next phases: validation of needs (optional), craft the training resource package, assign writers/QA leads, and schedule the development timeline; and
  - d. produce a consolidated implementation and monitoring plan with clear roles, timelines, and coordination commitments.



3. Attached are the list of participants and the activity matrix.
4. This Memorandum serves as the Authority to Travel of all involved.
5. Expenses incurred in the conduct of this activity such as meals shall be charged against the 2026 HRD Fund, while travel and other incidental expenses shall be charged against local fund/School MOOE, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.

for:   
**GAUDENCIO C. ALJIBE JR., PhD, CESO V**  
Schools Division Superintendent

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

NEAP          PROFESSIONAL DEVELOPMENT

SGOD-HRDS-PRB

DepEd Northern Samar

**RELEASED**

By: 

Date: 10 MAR 2026

Enclosure No. 1 of DM 114, s. 2026

**PLANNING-WORKSHOP ON THE DESIGN OF CID-LED PROFESSIONAL DEVELOPMENT (PD) PROGRAMS**

| <b>ENGLISH, FILIPINO, KINDERGARTEN</b><br><b>March 11, 2026</b> |                          |
|---|--------------------------|
| MYRA L. BATO  | JOY DUGAN                |
| FELIX J. LADENO   | DORY JEAN TOMACAS        |
| DIONESIA A. MERCADER  | GEORGE PINCA             |
| ESTHER O. DELA CRUZ   | MARY ANN ROSADINO        |
| MARIVIC A. ESTAVILLO  | JOCELYN AYES             |
| RACQUEL G. PERFAS   | MICHAEL JAY MORALES      |
| ETHEL B. RICAFORT   | ROSELYN M. GALDONES      |
| JOAN P. ORTIZ   | RONNIE SISTER            |
| IAN ZANDRO C. DONCILLO  | ROSALYN SOSING           |
| ANTHONY B. RUBENECIA  | JULIEN TIZA D. MADRONIO  |
| WILMAR SUMALISID  | MA. ISABEL C. MANANGUITE |
| HERMITO L. PINCA JR.  | MA. LAURENE C. DENURA    |
| JANETTE B. CERBITO  | KAREN ROSE B. POLLENTES  |
| MARIA CARMELA OLCHONDRA   | MA. CARMELIA OLCHONDRA   |
| MAY JOYCE L. SENOBIO  | RHEA JUNETTE             |
| EDUARDO S. MACAYAYONG   | MARIBEL A. FORMARAN      |
| IRIS MANUEL VILAN ABANO   | JENNIFER B. DELORINO     |
| MARY JANE AGUIRRE   | RYAN B. ZUBIAGA          |
| HAZEL ANN DIAZ  | MARIA JOVEL P. GALIAS    |
| MARK LOUIE MAGPAYO  |                          |
| MOMAR ALCANTARA   |                          |
| REDEM DEL CORRO   |                          |

| <b>ARALING PANLIPUNAN</b><br><b>March 12, 2026</b> |
|--|
| NESTOR B. ADA                                      |
| ANECITA B. MARZOL                                  |
| IMELDA S. SUBIAGA                                  |
| JOCELYN DE ALCA                                    |
| MARIFE B. BULAWAN                                  |
| LUZ A. MAHINAY                                     |
| FLORENDA S. CASCAÑO                                |
| CHRISTENE P. MATUCAD                               |
| MYLA P. ADIATON                                    |
| RICKY L. CREDO                                     |
| MARIA TERESA D. URBANO                             |
| Perla A. Morillos                                  |
| LIZA M. BALUYOT                                    |
| NAOMI S. DAGALEA                                   |
| REX C. MONARES                                     |
| RITA C. BATILES                                    |
| ROSALYN O. CERUJANO                                |
| ALFREDA D. TENEDERO                                |
| RUBY D. MIJARES                                    |

| <b>VALUES EDUCATION</b><br><b>MARCH 12, 2026</b> |
|--|
| ALEX B. REJUSO                                   |
| LAARNI CONCORDIA A. MANTILLA                     |
| MARIA ALMA CELAJES                               |
| RHEA D. ALO                                      |
| ERMA PARINA                                      |
| LIZA ENGO  |
| RICO BALADAD                                     |
| ANDREW MONTEJO                                   |
| EVA AIDA MERCADO                                 |
| RENA MONROYO                                     |
| BRENDA VILLADOLID                                |
| CELIA BARISO                                     |
| ALVIN GALONO                                     |
| ARLENE CARIAS                                    |
| MARICEL PADILLA                                  |
| LIZALYN MAPALA                                   |
| LETECIA PLUMA                                    |

|                              |
|------------------------------|
| <b>VALUES EDUCATION</b>      |
| <b>MARCH 12, 2026</b>        |
| YOLANDA INFANTE              |
| CHERRY KING                  |
| ALEX B. REJUSO               |
| LAARNI CONCORDIA A. MANTILLA |
| MARIA ALMA CELAJES           |

|                       |
|-----------------------|
| <b>MAPEH</b>          |
| <b>MARCH 16, 2026</b> |
| OMAR O. TY            |
| RUTH B. CAPAZ         |
| ARNEL A. PAJARES      |
| ALMA G. SOLAYAO       |
| NEMIA S. LAGRIMAS     |
| ROLO B. ATENCIO       |
| ADONIS FEL U. FLORES  |
| EDELMA O. BLASQUILLO  |
| ALBERTO J. CARDENAS   |
| PRINCESS E. MAHINAY   |
| JONEE S. SALUNOY      |
| ROSALIA S. MAGHANOY   |
| ROGER P. MERCADO      |
| CREZELLE JARAMILLA    |
| RIZA PAREDES          |
| ROSE DOMIQUEL         |
| AILIE C. CHUA         |
| JOSEPH ESPONOLLA      |
| ARGIE L. TY           |
| JULY B. BARO          |

|                       |
|-----------------------|
| <b>TLE</b>            |
| <b>March 16, 2026</b> |
| LUCILA R. BALONDO     |
| PETRONILO PANIS       |
| EPIGENIA E. PO        |
| RUEL C. CASTILLO      |
| Ma. TERESA C. BADILLA |
| LILIA S. MAGISTRADO   |

| <b>TLE</b>            |  |
|-----------------------|--|
| <b>March 16, 2026</b> |  |
| REA D. DIESTRO        |  |
| ORICLO A. ABAYON JR.  |  |
| MARLON CORNICO        |  |
| ALLEN G. BUENSALIDA   |  |
| ANTONETTE SOSING      |  |
| RYAN PELONIA          |  |
| SONIA C. MERCADER     |  |
| RHEA BALLETA          |  |
| EDDIE POBLETE         |  |
| ROSAL CULTURA         |  |
| LEONOR LUBA           |  |
| SHYREL M. IRINCO      |  |
| LEOGEM B. LONGCOP     |  |
| MARY GRACE DOROIN     |  |

| <b>SCIENCE</b>          |  |
|-------------------------|--|
| <b>March 18, 2026</b>   |  |
| MARVEN Q. PICARDAL      |  |
| CHARITO P. GO           |  |
| MARIA JOANA P. ALURA    |  |
| DENDO G. BALANQUIT      |  |
| SHERRIE ANN L. ODTUJAN  |  |
| JINNA P. MILLANO        |  |
| EUFEMIO D. ADARAYAN JR. |  |
| ANGELIQUE R LUTO        |  |
| MICHELLE M. PROBADORA   |  |
| LUCIO LOBOS             |  |
| MARY JANE AGUIRRE       |  |
| RUFINO BESO             |  |
| RIZA R. LAGUIDAO        |  |
| MARILYN BALDOZA         |  |
| ELVIRA ORTENERO         |  |
| LYN TAN                 |  |
| JOAN ATIENZA            |  |
| MARK VASQUEZ            |  |
| FRANCY SURIO            |  |
| NELIDA M. LOBOS         |  |

| <b>MATHEMATICS<br/>MARCH 18, 2026</b> |
|---------------------------------------|
| EMILY ADRAYAN                         |
| MARY JUNE ADALLA                      |
| MAE JOY ESPINAR                       |
| ARNIO SALUDARIO                       |
| ROBERTO GALONO                        |
| MICHAEL FROILAN                       |
| MARY ANN TACMO                        |
| FRANCISCO BOTAIRE                     |
| ANALYN BALERO                         |
| GERALDINE REJUSO                      |
| EVELYN J. VIRTUDES                    |
| LEVI CALUBAG                          |
| ROMIE NUNGAY                          |
| RECYBEL POBLETE                       |
| DEARSON GALLAMORA                     |
| JOY SANIANO                           |
| ROSELLER DEMOLAR                      |
| ELENA FLORES                          |
| RAMIR CASTILLO                        |
| CHANDO PIALAGO                        |

**Activity Matrix**

| <b>Time</b> | <b>Session / Activity</b>   | <b>Key Outputs</b>   | <b>Lead/Facilitators</b>                         |
|-------------|---|--|--|
| 8:00–8:30   | Arrival and Preliminaries   | Attendance sheet; participant grouping by learning area/program  | Secretariat (SGOD–HRDS/CID)                      |
| 8:30–8:45   | Opening Program   | Shared understanding of purpose and expected outputs   | SDS/ASDS (or representative), CID Chief          |
| 8:45–9:05   | Workshop Orientation: Objectives, Output Standards, and Flow                | Agreed output standards & timeline for the day   | SGOD–HRDS (HRD)                                  |
| 9:05–9:45   | Presentation of the Proposed PD Plan and Needs                              | Presented proposed PD plan; consolidated Needs of the learning area/program; guide questions for validation  | CID Supervisor (learning area/program in-charge) |
| 9:45–10:00  | Health Break  | —  | Secretariat                                      |
| 10:00–11:15 | Identification of Priority Topics per Learning Area/Program                 | Agreed and prioritized PD topics per learning area/program (shortlist with sequencing)   | CID Supervisor (learning area/program in-charge) |
| 11:15–12:00 | Session: Training Resource Package Development (Next Phase)                 | Common understanding of resource package components; agreements on writers, QA leads, and development process  | HRDS   |
| 12:00–1:00  | Lunch Break   | —  | —  |
| 1:00–2:30   | Workshop 2: PD Program Profile and Resources / Workshop on the Draft Design | Draft PD design and PD matrix per learning area/program (title, objectives, target profile, approach, expected outputs, schedule, resources, persons-in-charge); initial resource requirements | CID, SGOD–HRDS (HRD), Participants               |

|               |   |  |                                  |
|---------------|---|--|----------------------------------|
| 2:30-<br>2:45 | Health Break  | —  | Secretariat                      |
| 2:45-<br>4:30 | Next Steps:<br>Implementation<br>Roadmap, Monitoring<br>Touchpoints,<br>Commitments | Consolidated time-bound<br>implementation plan: key<br>milestones for resource<br>package development, QA,<br>and implementation;<br>agreed coordination and<br>monitoring touchpoints | CID Supervisors<br>and SGOD-HRDS |
| 4:30-<br>5:00 | Closing Program   | Shared commitment &<br>submission reminders  | PMT                              |

| <b>PROGRAM MANAGEMENT TEAM</b>              |                     |
|---|---------------------|
| <b>NAME</b>                                 | <b>DESIGNATION</b>  |
| <b>Dr. Gaudencio C. Aljibe Jr., CESO VI</b> | Activity Manager    |
| <b>Dr. Rey F. Bulawan</b>                   | Co-Activity Manager |
| <b>Dr. Noe M. Hermosilla</b>                | Onsite Managers     |
| <b>Dr. Elna D. Enano</b>                    | Co-onsite Manager   |
| <b>Deah A. Gamao</b>                        | Finance Manager     |
| <b>Merlita B. Fajardo</b>                   | QAME Manager        |
| <b>Noe M. Hermosilla</b>                    | Resource Persons    |
| <b>Elna D. Enano</b>                        |                     |
| <b>Peter R. Bobiles</b>                     |                     |
| <b>Pepito E. Saldo Jr.</b>                  |                     |
| <b>April D. Ballicud</b>                    | HRDS EPS II         |
| <b>Cindy Celespara</b>                      | HRDS Staff          |
| <b>Wilkins Wong</b>                         |                     |