



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

February 23, 2026

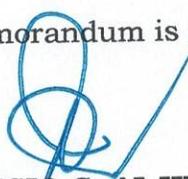
DIVISION MEMORANDUM

No. 014, s. 2026

UPDATES ON THE CONDUCT OF THE 1ST QUARTER CONVERGENCE-CUM-CAPACITY BUILDING OF THE HEADS OF THE ADMINISTRATIVE SERVICE OF THE REGIONAL OFFICE, SCHOOLS DIVISION OFFICE AND IMPLEMENTING UNITS

To: Assistant Schools Division Superintendent
Chiefs of the Division, CID, and SGOD
Division Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary Schools Principals/School Heads
All Others Concerned

1. Consistent with Regional Memorandum No. 64, s. 2026, this Office informs the field of the new schedule of the 1st Quarter Convergence-Cum-Capacity Building of the Heads of the Administrative Service of the Regional Office, Schools Division Office and Implementing Units to be hosted by this Division, on March 17-19, 2026, at Ibabao Hall, Provincial Capitol, Brgy. Dalakit, Catarman, Northern Samar.
2. All provisions in Division Memorandum No. 412, s. 2025, remain in force and effect. Hence, all members of the Technical Working Committees are apprised of this new schedule.
3. This Memorandum serves as the travel authority of the TWG members.
4. Immediate dissemination of this Memorandum is desired.


GAUDENCIO C. ALJIBE, JR., PhD, CESO V
Schools Division Superintendent

DepEd Northern Samar

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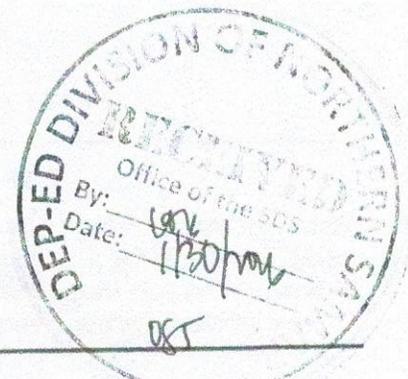


Address: Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telephone Nos: (055) 500 1020
Email Address: northersamar@deped.gov.ph
Division Official Website: <https://northersamar.deped.gov.ph>

Date: 25 FEB 2026



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS



January 14, 2026

REGIONAL MEMORANDUM
 No. **64**, s. 2026

1ST QUARTER CONVERGENCE-CUM-CAPACITY BUILDING OF THE HEADS OF THE ADMINISTRATIVE SERVICE OF THE REGIONAL OFFICE, SCHOOLS DIVISION OFFICE AND IMPLEMENTING UNITS

To: Schools Division Superintendents
 School Heads of IUs
 All Others Concerned

1. This Office, through the Administrative Division, shall conduct the **1st Quarter Convergence-cum-Capacity Building of the Heads of the Administrative Service of the Regional Office, Schools Division Office (SDO) and Implementing Units (IUs) on March 17-19, 2026, exclusive of travel time**, at Ibabao Hall, Provincial Capitol, Brgy. Dalakit, Catarman, Northern Samar, to be hosted by Northern Samar Division.

2. The activity aims to:
- a. provide updates on DepEd and COA rules on Overtime Pay, Wellness Leave and other current issuances;
 - b. orient participants on salient provisions of Republic Act 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018;
 - c. discuss issues and concerns on the implementation of the Expanded Career Progression.

3. The participants are as follows:

OFFICE	PARTICIPANTS	TOTAL
Regional Office	Chief SAO AO V (Personnel, Supply, Cash and Records) AO IV (GSU and Procurement)	8
SDO	AO V AO IV (HRMO, Cash, Records, Supply, Procurement) Payroll-In-Charge	7 per SDO
IU	AO IV AO I (Supply, Cash)	3 per IU
SHS	AO/School Registrar	1 per SHS

4. A registration fee of **Two Thousand Eight Hundred Pesos (P2,800.00)** shall be collected from each participant to defray expenses for the meals (AM and PM snacks and lunch) and other training expenses, payable to the host division. The first meal is morning snacks on March 17, 2026 and last meal is afternoon snacks on March 19, 2026.



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph



5. The participants are required to register and confirm their attendance through email at michele.caguimbal@deped.gov.ph not later than February 20, 2026. No walk-in participants shall be accommodated. Cancellation of attendance shall not be allowed if made after said date, otherwise, they shall still be required to pay the registration fee.
6. Transportation, accommodation and other incidental expenses including the registration fee of the participants shall be charged against the MOOE/local fund of the participating office subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.

RONALO AL K. FIRMO, CESO IV
Assistant Regional Director
Office-In-Charge
Office of the Regional Director

Enclosures: None

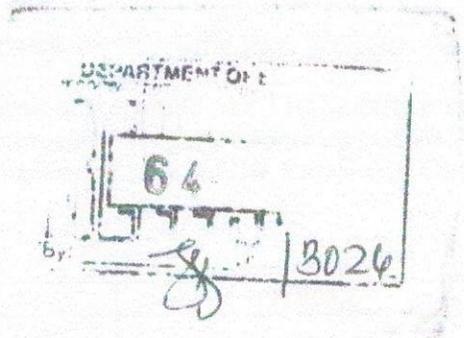
References: None

To be indicated in the Perpetual Index under the following subjects:

ADMINISTRATIVE OFFICERS

QUARTERLY CONVERGENCE

AD-EEC





Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Office of the Schools Division Superintendent

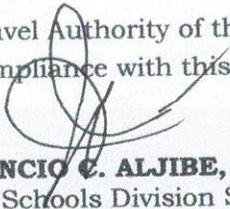
November 3, 2025

DIVISION MEMORANDUM
No. 412 s.a., s. 2025

CREATION OF THE TECHNICAL WORKING COMMITTEES FOR THE 4TH QUARTER CONVERGENCE OF THE HEADS OF THE ADMINISTRATIVE SERVICE OF THE REGIONAL OFFICE, SCHOOLS DIVISIONS OFFICE AND IMPLEMENTING UNITS

To: Assistant Schools Division Superintendent
Chief Supervisors
Education Program Supervisors
Section and Unit Heads
School Principals/School Heads
All Division Office Personnel

1. Relative to Regional Memo No, 1027, s. 2025 re. *4th Quarter Convergence of the Heads of the Administrative Service of the Regional Office, Schools Division Office and Implementing Units*, this Office informs the field of the creation of Technical Working Committees to facilitate, support and ensure the successful conduct of the said regional activity on November 4-6, 2025.
2. The Technical Working Committee shall have the following specific functions:
 - a. Prepare the documents for the procurement of materials, menu, venue, accommodation of the PMT, guests and speakers;
 - b. Draft communication to identified stakeholders, handle RSVP and send reminders;
 - c. Coordinate with the catering services to organize the food and beverages for the activity;
 - d. Survey the locality and identify hotels and lodging houses for the accommodation of the participants from the different SDOs;
 - e. Prepare the program, documents, presentations, equipment and other needed logistics (e.g., projectors/LED wall and sound system);
 - f. In-charge of the on-line registration/confirmation of the participants;
 - g. Serve as usherettes; and,
 - h. Perform other tasks as maybe necessary to ensure successful conduct of the Regional Convergence.
3. This Memorandum serves as the travel Authority of the TWG members.
4. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE, JR., PhD, CESO VI
Schools Division Superintendent



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Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Enclosure No. 1 to Division Memorandum No. 42, s. 2025

RESOURCE SPEAKERS AND TECHNICAL WORKING COMMITTEE

ATTY. RHOAN L. OREBIA ELIZABETH CABOBOY EVA ROSALES RUSSEL RESCO ARIEM CINCO APPLE REYES LAURA PAGLINAWAN		Resource Speakers
GAUDENCIO C. ALJIBE, JR. CESO VI <i>Schools Division Superintendent</i> REY F. BULAWAN, EdD <i>Asst. Schools Division Superintendent</i> MICHELLE D. CAGUIMBAL <i>Administrative Officer V</i> ATTY. VERGEL E. BUNA <i>Head, General Services</i>		Steering Committee
MERLITA B. FAJARDO		QAME
WARREN L. OTADOY, MD EILEEN BELICENA GAY TY		Safety and Health Protocol
DAVE E. GALLANO RAUL FIGUEROA JR. RAYMYR GALLANO MARIA JENNILYN MEJOS JENNIFER AGUILANDO GERARDO MEGENIO LYN JEAN DENIEGA ALLAN PAUL LOYOGOY MA. LOVELLA ESPANO JANN MICHEAL TEJANO MARIA GLORIA LOGARTA MARYNOLD PETER LOYOGOY	MORITO OBONG PRIMO RECLUTA ANGELO LAZO MARIBEL UY PATRICIA LUTAO JO-ANN LUTAO JOEL ESTILLERO JOEY CALIXTRO JANJAN BESARINO	Logistics, Ushers/Usherettes, Registration/Attendance, Program/Presentations, Venue and Stage Decorations, Certificates, Tokens, Food and Documentation
ANTONIO DUGAN JEANETTE CARDENAS CNHS SPA STUDENTS SELECTED AO II (Central, Balicuatro and Pacific Areas)	EVE OBINGUAR ROMULO DENTE	Performers



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