



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

**Office of the Schools Division Superintendent - Curriculum Implementation Division**

4 February 2026

**DIVISION MEMORANDUM**

No. 058 s. 2026

**AVAILABILITY AND RETRIEVAL OF REGION-PROCURED  
LEARNING RESOURCES**

To : Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Education Program Supervisors  
Public School District Supervisors / Principal-In-Charge  
School Heads - Elementary and Junior High School  
Administrative Officers II and Assistants II and III – district and schools  
Property Custodian – Junior High School  
All Others Concerned

1. This Office, through the Curriculum and Implementation Division – Learning Resources Management Section (CID-LRMS), in collaboration with the Supply Office, announces the availability of the following region-procured Learning Resources:

• ARAL Teaching and Learning Resources – Decodable and Leveled Reader Storybooks

• Emergency Situations Learning Resources – Learning Packets and DLP Learning Activity Sheets

2. Each district is hereby directed to constitute a team responsible for retrieving the said materials. The team shall be composed of the following personnel: **Administrative Officer II** and **ADAS II or III**, duly stationed in both the districts and schools.

3. Districts are instructed to coordinate with the Division Learning Resources Management Section personnel for detailed instructions and the required documents to facilitate the retrieval of the specified materials. A staff

member from the Supply Office, in coordination with General Services (GS), will assist in this activity.

4. **Retrieval Period:** February 9– 20, 2026

5. Freight, hauling, and other incidental expenses related to this activity shall be chargeable against school MOOE, subject to the usual government accounting and auditing rules and regulations.

6. This Memorandum shall serve as the **Travel Order** for the team designated to retrieve the allocated learning resources for their respective district.

7. Immediate dissemination and strict compliance with this Memorandum are hereby enjoined.

**GAUDENCIO C. ALJIBE JR., PhD., CESO/V**  
Schools Division Superintendent

DepEd Northern Samar  
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