



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

January 22, 2026

DIVISION MEMORANDUM

No. 041 s. 2026

**PLANNING CONFERENCE-WORKSHOP ON THE CONDUCT OF
THE DIVISION-BASED TRAINING OF TEACHING AND
TEACHING-RELATED PERSONNEL ON THE ALIGNMENT
OF CLASSROOM AND NATIONAL ASSESSMENTS**

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
EPSs/PSDSs/PICs
Unit/Section Heads
All Others Concerned

1. In preparation for the Division-Based Training of Teaching and Teaching-Related Personnel on the Alignment of Classroom and National assessments, this Office through the School Monitoring and Evaluation (SMME) section in coordination with the Human Resource Development (HRD) section will conduct a Planning Conference-Workshop on the Division-Based Training of Teaching and Teaching-Related Personnel on the alignment of Classroom and National Assessments on January 24-25 at KVG Resort, Napanpan, Mondragon, Northern Samar.
2. This Planning Conference-Workshop aims to:
 - a. finalize the date of the training;
 - b. review the training design;
 - c. conduct walkthrough of the training sessions;
 - d. clarify roles, responsibilities, and resource requirements among the management, resource persons, and participants; and
 - e. reproduce the materials needed for the training.

3. The participants in this activity are the following:

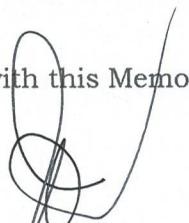
Dr. Noe M. Hermosilla	SGOD Chief
Dr. Sylvia D. Villanueva	CID Chief
Dr. Emily M. Adrayan	EPS, Mathematics
Dr. Nelida M. Lobos	EPS, Science
Merlita B. Fajardo	SEPS, SMME
Peter R. Bobiles	SEPS, HRD
Reynel M. Ignacio	EPS II, SMME
Eufemio D. Adarayan Jr.	Training Resource Person
Christine T. Delorino	Training Resource Person
Rhodora Abing Borja	Training Resource Person
Dr. Janette B. Cerbito	District Head
Dr. Mary Ann Tacmo	School Head
Gretta A. Adora	School Head
Rolando P. Lucenecio Jr.	ITO
Nestor Gobrin	Training Class Manager
John Alver Corsino	Training Class Manager
Cheryl Ann Catucod	Nurse
Sheryl Ann Calimlim	Training staff
Reina R. Giray	SMME Staff
Raul Epifanio Figueroa	IT Staff

4. Division personnel involved in this activity shall be given Compensatory Time Off (CTO) to offset services rendered January 24-25, 2026 (Saturday and Sunday), in compliance with DepEd Order No. 53, s. 2003 and DBM Circular No. 2 entitled Non-Monetary Remuneration of Overtime Services Rendered.

5. This Memorandum serves as **Travel Authority** for the participants to this activity.

6. Expenses incurred in the conduct of this activity, such as meals, travel, and other incidental expenses, shall be **charged against the NASBE Fund**, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE, JR., PhD, CESO V
Schools Division Superintendent


DepEd Northern Samar
RELEASED

By: _____
Date: 26 JAN 2026