



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

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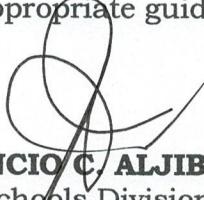
January 15, 2026

DIVISION MEMORANDUM
No. 027, s. 2026

**DBM ROVIII ADVISORIES ON THE ADOPTION OF A HYBRID WORK
ARRANGEMENT AND DOCUMENTS PROCESSING AND HANDLING
PROCEDURE IN LINE WITH THE IMPLEMENTATION OF PUBLIC ASSISTANCE
AND COMPLAINTS DESK**

To: Assistant Schools Division Superintendent
Chiefs of the Division, CID, and SGOD
Division Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary Schools Principals/School Heads
All Others Concerned

1. This Office apprises the field of the two (2) advisories issued by DBM ROVIII dated January 12, 2026, on the said office's Adoption of a Hybrid Work Arrangement and Document Processing and Handling Procedure in Line with Implementation of Public Assistance and Complaints Desk.
2. All transacting clients, particularly the Division Office and the Schools, are hereby informed of this new work arrangement and the processes/procedures of said office.
3. For immediate dissemination and appropriate guidance.


GAUDENCIO C. ALJIBE, JR., PhD, CESO V
Schools Division Superintendent

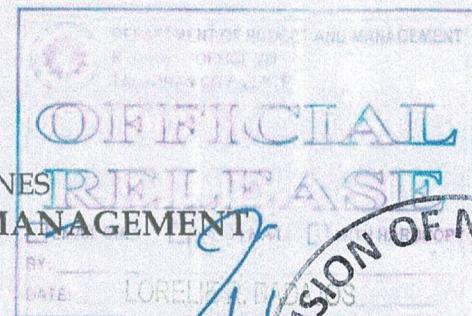
DepEd Northern Samar
RELEASED

By: AP

Date: 16 JAN 2026



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII



ADVISORY

January 12, 2026

FOR :

The Presidents, State Universities and Colleges, Region VIII

The Regional Director, Schools Division Superintendents and Heads of Implementing Unit Secondary Schools, Department of Education VIII

The Regional Director and Chief Medical Centers, Department of Health VIII

The Regional Director and District Engineers, Department of Public Works and Highways VIII

The Regional Director and Vocational School Administrators, Technical Education and Skills Development Authority VIII

The Regional Director, Commission on Higher Education VIII

The General Manager, Local Water Districts in Region VIII

The Local Chief Executive, Province, Cities, and Municipalities in Region VIII

The Directors/Managers, Regional Line Agencies in Region VIII

FROM : The Regional Director, DBM RO VIII

SUBJECT : **DBM ROVIII – ADOPTION OF A HYBRID WORK ARRANGEMENT**

1.0 This advisory is issued to inform clients that the Department of Budget and Management is adopting a hybrid work arrangement to enhance operational efficiency while ensuring the continuous delivery of services throughout the workweek.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT

⚠ OFFICIAL WARNING ⚠

Against Individuals or Groups Claiming to Facilitate Fund Releases from the DBM

The **Department of Budget and Management (DBM)** warns all National Government Agencies (NGAs), Local Government Units (LGUs), and the general public against individuals or organized groups falsely claiming to influence or expedite the release of funds.

- **DBM does not authorize any person or group** to facilitate or solicit money in exchange for fund releases;
- All fund release requests are acted upon **only through official procedures, consistent with relevant laws, rules and regulations**;
- DBM shall **transact only with Agency Heads or Local Chief Executives (LCEs)** or their duly authorized representative who must be an organic personnel of their respective NGAs/LGUs;
- Fund release information is officially published on the **DBM website (www.dbm.gov.ph)** or through the Bureau of the Treasury (NADAI for LGUs); and
- **Do not entertain fixers or unauthorized persons.** Be vigilant against individuals misrepresenting themselves as DBM employees.

★ **Report immediately** any attempt of fixing or solicitation to the DBM Regional Office through the contact numbers **(053) 832-1628 or 888-0548.**