



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

January 6, 2026

DIVISION MEMORANDUM


No. 005, s. 2026

**WORKSHOP ON THE PREPARATION OF THE 2025 GAD ACCOMPLISHMENT REPORT
CUM-YEAR-END CONVERGENCE OF DISTRICT GAD FOCAL PERSONS**

To: Assistant Schools Division Superintendent
Division Gender and Development Focal Point System
Public Schools District Supervisors/Principals-In-Charge
District GAD Coordinators
All Others Concerned


1. In line with the Department of Education's continuing commitment to mainstream Gender and Development (GAD) in all programs and activities, the Schools Division of Northern Samar, through the Division Gender and Development Focal Point System (GFPS) led by the Human Resource Development Section (HRDS), shall conduct a two-day live-in activity titled **"Workshop on the Preparation of the 2025 GAD Accomplishment Report and Year-End Convergence of District GAD Coordinators/Focal Persons"** on January 14–15, 2026 at Mijares Hotel, Brgy. Dalakit, Catarman, Northern Samar.
2. The participants of this activity are the 46 District GAD Coordinators and the GFPS Secretariat (HRDS).
3. The activity is a two-day workshop intended to report significant accomplishments of the Schools Division Office (SDO) and schools/districts against their 2025 GAD Plan and Budget. This activity will also converge all District GAD Coordinators/Focal Persons to evaluate outcomes, share best practices, and identify gaps in the ongoing implementation of GAD activities and programs.
4. The objectives of this activity are as follows: (a) present and document significant accomplishments based on the 2025 GAD Plan and Budget; (b) evaluate the effectiveness, progress, and challenges of GAD activities implemented; (c) identify best practices and areas for improvement to enhance ongoing and future GAD initiatives; and (d) strengthen collaboration among District GAD Coordinators/Focal Persons through knowledge sharing and collective planning of any needed adjustments to current GAD PAPs.
5. Attached to this Memorandum are the program management team and activity matrix/program design to guide the conduct of the activity.
6. This Memorandum serves as the Travel Authority of the participants.

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7. Expenses incurred relative to the conduct of the activity such as meals, accommodation, supplies and materials shall be charged against the Division GAD Fund while travel and other incidental expenses of the participants shall be charged against their local GAD funds/local MOOE subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE JR., PhD, CESO V
Schools Division Superintendent

DepEd Northern Samar

RELEASED

By: 
Date: 08 JAN 2026

Enclosure to DM 005, s. 2026**WORKSHOP ON THE PREPARATION OF THE 2025 GAD ACCOMPLISHMENT REPORT
CUM-YEAR-END CONVERGENCE OF DISTRICT GAD FOCAL PERSONS**

January 14-15, 2026
Mijares Hotel, Brgy. Dalakit, Catarman, Northern Samar

ACTIVITY MATRIX

Time	Day 1	Day 2
7:30-8:00	Arrival/Billeting/	Management of Learning
8:00-9:00	Registration	
9:00-10:00	Opening Program	Continuation of Workshop
10:00-11:00	Year-end Updates: District GAD Accomplishments;	
11:00-12:00	SDO Accomplishments	
1:00-2:00	FY 2025 Workshop on the Consolidated GAD Accomplishment Report	Presentation of outputs
2:00-3:00		Ways Forward Closing Program
3:00-4:00		
4:00-5:00		

PROGRAM MANAGEMENT TEAM

NAME	DESIGNATION
Gaudencio C. Aljibe Jr., PhD, CESO VI <i>Schools Division Superintendent</i>	Activity Manager
Rey F. Bulawan, EdD <i>Asst. Schools Division Superintendent</i>	Co-activity Manager
Noe M. Hermosilla <i>SGOD Chief</i>	Onsite Manager
Elna D. Enano, JD <i>SGOD EPS</i>	Co-Onsite Manager
Merlita B. Fajardo <i>SEPS, SMM&E</i>	QAME Manager
Peter R. Bobiles Pepito E. Saldo Jr.	Resource Persons/GAD Secretariat
April Rose Ballicud Wilkins S. Wong Temothy G. Clutario	HRD/GAD Support Staff/Secretariat