



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

November 26, 2025

DIVISION MEMORANDUM

No. 402, s. 2025

**ORIENTATION ON THE UTILIZATION OF SME-LTE PACKAGES FOR SCIENCE
AND MATHEMATICS TEACHERS**

To: Chief, Curriculum Implementation Division
Division Public Schools District Supervisors
Public Elementary School Heads
All Others Concerned

1. In line with the Division's thrust to improve learners' performance in Science and Mathematics through the effective utilization of Science and Mathematics Equipment-LTE (SME-LTE) packages, this Division shall conduct an Orientation on the Utilization of SME-LTE Packages for Elementary Teachers on **December 9, 2025 for the First Congressional District and December 10, 2025 for the Second Congressional District**, at Catarman Gymnatorium(Science), Catarman 2 CS(Math) Catarman, Northern Samar.
2. The activity aims to:
 - a. orient teachers on the components, functions, and proper care and maintenance of the SME-LTE packages; and
 - b. ensure safety, accountability, and equitable use of the SME-LTE packages in all recipient schools.
3. The participants in this activity are one (1) Science teacher and one (1) Mathematics teacher from each public elementary school in the First and Second Congressional Districts of the Division.
4. Meals of the participants and facilitators shall be charged against Division funds for SME-LTE Orientation, subject to the usual accounting and auditing rules and regulations while Travel expenses of participants shall be charged against school MOOE or local funds, subject to the same rules and regulations.
5. This Memorandum shall serve as **Travel Order** of the participants.
6. Wide dissemination of this Memorandum and strict compliance is directed.


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By: 
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