



Republic of the Philippines
Department of Education

REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

November 19, 2025

DIVISION MEMORANDUM

No. 451, s. 2025

**UPDATES ON THE CONDUCT OF THE STRATEGIC LEARNING ACTION CELL
(LAC) MANAGEMENT TRAINING PROGRAM FOR MASTER TEACHERS**

To: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
Public School Master Teachers
HRD District Focal Persons
All Others Concerned

1. This Schools Division, through the Human Resource Development Section (HRDS), informs all concerned on some updates regarding the conduct of the Strategic Learning Action Cell (LAC) Management Training Program for Master Teachers as per Division Memorandum 432, s. 2025:

Batch	Updated Schedule	Venue
Batch 1	November 30,-December 3 2025	Ciriaco Hotel, Calbayog City
Batch 2	December 6-9, 2025	
Batch 3	December 14-17, 2025	

2. Attached are the following:

- a List of Participants per batch
- b Indicative Matrix of Activities
- c Program Management Team

3. All other provisions stipulated in DM 432, s. 2025 remain in effect.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.

GAUDENCIO C. ALJIBE JR. PhD, CESO VI

Schools Division Superintendent

DepEd Northern Samar

RELEASED

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CAPABILITY BUILDING

MASTER TEACHERS

LAC

By: [Signature]

Date: NOV 24 2025

Annex A

Batch 1 Class A November 30 – December 3, 2025			
No	District	School	Name
1	Allen I	Allen CES	Alfredo A. España Jr.
2	Allen I	Londres Elementary School	Arlene F. Balasbas
3	Allen I	Allen NHS	Rammel L. Gaspan
4	Allen I	Allen CES	Rose Marie D. Sarmiento
5	Allen I	Allen CES	Ryan M. Cabili
6	Allen I	Allen NHS	Vilma M. Jusayan
7	Allen II	Lagundi Elementary School	Dyna Z. Almazan
8	Allen II	Cabacungan ES	Janice E. Galaroza
9	Allen II	Kinaguitman Elementary School	Nelia M. Floralde
10	Allen II	Lipata Elementary School	Rosemarie E. Gracioso
11	Allen II	Jubasan Elementary School	Roy I. Dela Torre
12	Biri	Biri NHS	Debbie A. Luna
13	Biri	Biri NHS	Deo Abe B. Ablazo
14	Biri	Biri CES	Mary Ann D. Benzon
15	Biri	Biri CES	Maryjoy D. Sabangan
16	Biri	Palhugan Elementary School	Melanie B. Paredes
17	Bobon	BSPC	Arlene Loberita
18	Bobon	San Isidro ES	Cleofe O. Arre
19	Bobon	ETBMSF	Maria Melindo
20	Bobon	Bobon Central	Mary Ann P. Orquin
21	Bobon	Dancalan Integrated School	Melody O. Bernan
22	Bobon	Bobon Central	Pearly A. King
23	Bobon	Salvacion ES	Roquesa N. Castillo
24	Bobon	Bobon Central	Ruth F. Miranda
25	Capul	Capul Agro-Industrial School	Aiza L. Enecillo
26	Capul	Capul 1 Central School	Arleen M. Pasco
27	Capul	Capul 1 Central School	Gemma M. Gaco
28	Capul	San Luis Elementary School	Gladie C. Castillo
29	Capul	Capul 1 Central School	Lourdes M. Castillo
30	Capul	Landusan National High School	Mary Grace S. Baguipo
31	Capul	Capul Agro-Industrial School	Nera O. Castillo
32	Catarman I	Baybay ES	Delfa E. Dizon
33	Catarman I	Catarman I Central School	Edgardo H. Tan Jr.
34	Catarman I	Galutan National High School	Liberty C. Lastra
35	Catarman I	Galutan National High School	Marilou D. Segun
36	Catarman I	Baybay ES	Neriza B. Lipata

Batch 1 Class A November 30 – December 3, 2025			
No	District	School	Name
37	Catarman I	Catarman SPED Center	Rhodora A. Borja
38	Catarman I	Catarman I Central School	Rosita D. Bercasio
39	Catarman I	Catarman I Central School	Violeta Frances G. Aplan
40	Catarman II	Washington National High School	Anabel E. Cabides
41	Catarman II	Catarman 2 Central School	Analyn C. Balanon
42	Catarman II	Catarman 2 Central School	Liza C. Sidro
43	Catarman II	Catarman 2 Central School	Michelle L. Alzate
44	Catarman II	Washington National High School	Mylin M. Surio
45	Catarman II	Catarman 2 Central School	Rowena V. Marino
46	Catubig I	Catubig 1 Central School	Arleen A. Medenilla
47	Catubig I	Catubig Valley NHS	Cristina R. Las Marias
48	Catubig I	Catubig Valley NHS	Janice M. Justiniane
49	Catubig I	Catubig 1 Central School	Maricor T. Fajilagot
50	Catubig I	Catubig Valley NHS	Marilyn O. Estudillo
51	Catubig I	Catubig 1 Central School	Mercedes G. Legaspi
52	Catubig I	Catubig 1 Central School	Mercy T. Rebadomia
53	Catubig I	Catubig 1 Central School	Rechel O. Dula

Batch 1 Class B November 30 – December 3, 2025			
No	District	School	Name
1	Catarman III	Generoso R. Frigillana MS	Annabelle G. Verzosa
2	Catarman III	Generoso R. Frigillana MS	Arlyn R. Cupido
3	Catarman III	Catarman National High School	Frances Candy A. Anonuevo
4	Catarman III	Daganas Elementary School	Irma L. Fulgar
5	Catarman III	Generoso R. Frigillana MS	Jeana M. Gallano
6	Catarman III	Daganas Elementary School	Josefina C. Corona
7	Catarman III	Catarman National High School	Melrose A. Mijares
8	Catarman III	Catarman National High School	Rodel C. Deluta
9	Catarman III	Catarman National High School	Ronaldo N. Verano
10	Catarman IV	Cawayan IS (Elementary)	Aileen N. Obieta
11	Catarman IV	Cawayan IS (Elementary)	Analyn C. Calaque
12	Catarman IV	Bangkerohan ES	Analyn O. Fedellaga
13	Catarman IV	Hinatad Elementary School	Catherine P. Fabile
14	Catarman IV	McKinley Elementary School	Ma. Devaney J. Tafalla
15	Catarman IV	Cawayan IS (Secondary)	Nelfa D. Canoza
16	Catarman VI	Polangi NHS	Jairo C. Gorda
17	Catarman VI	Polangi NHS	Janus Keeve S. Ada

Batch 1 Class B November 30 – December 3, 2025			
No	District	School	Name
18	Catarman VI	Polangi NHS	Lucille A. Olmedo
19	Catarman VI	Cag-abaca ES	Ma. Irene V. Sagorio
20	Catarman VI	Polangi NHS	Marlon M. Robiano
21	Catarman VI	Polangi NHS	Modesto C. Arnio
22	Catarman VI	Polangi CS	Rechille F. Chome
23	Catubig II	Hibubullao National High School	Analyn M. Perez
24	Catubig II	Hibubullao National High School	Erma N. Tolentino
25	Catubig II	Hibubullao Central School	Ira Shane U. Villanueva
26	Catubig II	Hibubullao Central School	Joybeth C Estudillo
27	Catubig II	Hibubullao Central School	Leslie Joy S. Tan
28	Catubig II	Hibubullao Central School	Marydel P. Viva
29	Catubig II	Hibubullao Central School	Stephanie N. Estrellena
30	Catubig II	Hibubullao National High School	William C. Cerbito Jr.
31	Catubig III	Osmena Elementary School	Ederlyn C. Alonzo
32	Catubig III	San Francisco Elementary School	Emelyn R. Durin
33	Catubig III	Calingnan Elementary School	Epefania D. Nueva
34	Catubig III	Nabulo Elementary School	Jayson C. Laure
35	Catubig III	Sulitan Elementary School	Zarbin A. Pinca
36	Gamay I	Anito ES	Allan P. Paragas
37	Gamay I	Gamay Central Elementary School	Genita C. Miano
38	Gamay I	Gamay National High School	Heide C. Castillo
39	Gamay I	Cadac-an ES	Maria Teresa L. Pellejo
40	Gamay I	Gala Vocational School	Michael S. Ada
41	Gamay I	Gamay Central Elementary School	Odon M. Mengullo
42	Gamay I	Anito NHS	Rosemarie G. Flores
43	Laoang V	Bayog ES	Alfonsa A. Aquino
44	Laoang V	Oleras NHS	Ian V. Dumalag
45	Laoang V	Simora ES	Meriam Grace B. Lim
46	Laoang V	La Perla NHS	Raquel M. Mabanag
47	Laoang V	Oleras ES	Ruth D. Melindo
48	Lope De Vega	Lope de Vega NHS	Analiza T. Calaoagan
49	Lope De Vega	Lope de Vega CS	Aubrey Glenn R. Geonzon
50	Lope De Vega	Lope de Vega NHS	Gonzalo M. Alfonso Jr.
51	Lope De Vega	Lower Caynaga ES	Juvelyn D. Persigas
52	Lope De Vega	Bayho ES	Lanie T. Serrano
53	Mondragon II	Nenita NHS	Daisy M. Castillo

Batch 2 Class A December 6-9, 2025			
No	District	School	Name
1	Gamay II	Bangon NHS	Betsy P. Capoquian
2	Gamay II	Cagamutan National High School	Enrick Greg Castillo
3	Gamay II	Cagamutan CES	Iylen Dulfo
4	Gamay II	Cagamutan CES	Mely Rose L. Lebico
5	Gamay II	Dao Elementary School	Ofelia G. Borinaga
6	Gamay II	Bangon NHS	Patricia N. Baile
7	Gamay II	Cagamutan CES	Rolly B. Balasta
8	Laoang I	Calomotan Elementary School	Arlene A. Tagaban
9	Laoang I	Laoang 1 Central Elem School	Eden O. Lagrimas
10	Laoang I	Laoang National Technical HS	Gladys G. Lagrimas
11	Laoang I	Laoang 1 Central Elem School	Honorina R. Baluya
12	Laoang I	Laoang National Technical HS	Julmar B. Adora
13	Laoang I	Vigo National High School	Marieta M. Poblete
14	Laoang I	Laoang National Technical HS	Marilou T. Pinca
15	Laoang II	Laoang National High School	Annalyn D. Florano
16	Laoang II	PM Geta Memorial CES	Jesusan G. Tulipas
17	Laoang II	PM Geta Memorial CES	Karen A. Obieta
18	Laoang II	PM Geta Memorial CES	Maria May C. Froilan
19	Laoang II	PM Geta Memorial CES	Marlyn E. Estigoy
20	Laoang II	Laoang National High School	Martin Adora
21	Laoang II	PM Geta Memorial CES	Rosela V. Mendoza
22	Laoang III	Rawis National High School	Cenita D. Giray
23	Laoang III	Junction Elementary School	Edna P. Sanchez
24	Laoang III	Lawaan ES	Edwin D. Roncales
25	Laoang III	Bobolosan ES	Erwin P. Acebuche
26	Laoang III	Rawis Central School	Irene L. Iruma
27	Laoang III	Bobolosan ES	Jackielou Melanie L. Castro
28	Laoang III	Rawis National High School	Maria Melinda D. Adora
29	Laoang IV	Tan-awan Elementary School	Judith A. Irinco
30	Laoang IV	Cabadiangan ES	Maribel D. Magdao
31	Laoang IV	Batag NHS	May Jennifer E. Sidro
32	Laoang IV	Napotiocan Elementary School	Rosalyn D. Ballado
33	Lapinig	Lapinig CES	Hazel E. Porton
34	Lapinig	Lapinig CES	Liza P. Cabarles
35	Lapinig	Potong ES	Ma. Leonever D. Vestra
36	Lapinig	Lorenzo S. Mendoza AIS	Michelle M. Dulfo
37	Lapinig	Lapinig CES	Nida L. Oliva
38	Lapinig	Lapinig CES	Nimfa P. Balibol

Batch 2 Class A December 6-9, 2025			
No	District	School	Name
39	Lapinig	Potong NHS	Pilita E. Parras
40	Las Navas I	Las Navas I CS	Aira Luz L. Hiramia
41	Las Navas I	Dapdap ES	Denny P. Odoxis
42	Las Navas I	LNNHS-JHS	Evangeline N. Calvo
43	Las Navas I	San Fernando ES	Gina B. Empalmado
44	Las Navas I	Rebong ES	Imie U. Olchondra
45	Las Navas I	Las Navas I CS	Luz C. Tan
46	Las Navas I	LNNHS-JHS	Norlen D. Pretencio
47	Las Navas I	LNNHS-JHS	Renalyn C. Gutaba
48	Las Navas II	Magsaysay ES	April P. Porton
49	Las Navas II	San Francisco ES	Grace B. Gudgad
50	Las Navas II	San Miguel NHS	Joey P. Admana
51	Las Navas II	Las Navas II CS	Ma Gay A. Movella
52	Las Navas II	Magsaysay Elementary School	Mae Cherry Ann T. Lipata
53	Las Navas II	San Jorge ESHS	Melanie M. Formaran
54	Las Navas II	San Isidro NHS-LN	Teotulio S. Pascual Jr

Batch 2 Class B December 6-9, 2025			
No	District	School	Name
1	Catarman IV	Cawayan IS (Secondary)	Ma Cleaofe P. Roberto
2	Catarman V	Cervantes Elementary School	Cheryll M. Tentativa
3	Catarman V	Rosario Lim Uy NHS	Cicell Francis C. Ajel
4	Catarman V	New Rizal Elementary School	Jose O. Atencio
5	Catarman V	Cervantes Elementary School	Judith C. Oler
6	Catarman V	Cervantes Elementary School	Rowena S. Sagonoy
7	Las Navas III	Taylor NHS	Cherry C. King
8	Las Navas III	Poponton NHS	Crezelle F. Jaramilla
9	Las Navas III	Bukid ES	Daisy Dominica R. Monares
10	Las Navas III	Lourdes Elementary School	Jenny P. Banderado
11	Las Navas III	Lonoy Elementary School	Maricel B. De Guzman
12	Las Navas III	Roxas Elementary School	Mary Rose D. Obiado
13	Las Navas III	Bugtosan ES	Michelle B. Poldo
14	Lavezares I	Libertad Elementary School	Cecille A. Emano
15	Lavezares I	Basilio B. Chan MAIS	Florita B. Adto
16	Lavezares I	Basilio B. Chan MAIS	Glecy G. Agus
17	Lavezares I	Lavezares CES	Lyn M. Donoga

Batch 2 Class B December 6-9, 2025			
No	District	School	Name
18	Lavezares I	MacArthur II Elementary School	Maria Milagrosa G. Isanan
19	Lavezares I	MacArthur Elementary School	Nora T. Flores
20	Lavezares I	San Miguel Elementary School	Raquel C. Cui
21	Lavezares I	Basilio B. Chan MAIS	Welyn R. Rosadiño
22	Lavezares II	Borobaybay ES	Alma O. Eulin
23	Lavezares II	Libas Elementary School	Enrique A. Sabordo
24	Lavezares II	Urdaneta CES	Ilyn T. Caliste
25	Lavezares II	Urdaneta CES	Marilyn L. Abalon
26	Lavezares II	Libas Elementary School	Marivel B. Cabahug
27	Lavezares II	Borobaybay ES	Reynalda A. Palce
28	Lavezares II	Libas Elementary School	Samuel A. Porlage
29	Lavezares II	Kaluy-ahan Elementary School	Victoria S. Autor
30	Lope De Vega	Bonifacio ES	Manilyn M. Arnio
31	Lope De Vega	Lope de Vega NHS	Noralyn S. Casco
32	Lope De Vega	Osmena ES	Ruby Marie G. Deluta
33	Mapanas	Mapanas CES	Corazon M. Sola
34	Mapanas	Sta. Potenciana ES	Diza T. Tenedero
35	Mapanas	Mapanas CES	Edchel B. Dumelod
36	Mapanas	Siljagon NHS	Jasmin J. Pajares
37	Mapanas	Mapanas AIHS	Jay O. Acquiat
38	Mapanas	Burgos ES	Myla A. Brecio
39	Mapanas	Mapanas CES	Noemi C. Valenzuela
40	Mapanas	Mapanas AIHS	Salvador Gomba
41	Mondragon I	Leonardo M. Amigo HS	Amelita B. Uy
42	Mondragon I	Leonardo M. Amigo HS	Angelita C. Divina
43	Mondragon I	Mondragon I CS	Elena E. Montes
44	Mondragon I	Leonardo M. Amigo HS	Olga I. Villadolid
45	Mondragon I	Imelda ES	Paz C. Rongcales
46	Mondragon I	Mondragon I CS	Sheila M. Gimena
47	Mondragon I	Makiwalo ES	Vernie V. Divina
48	Mondragon II	Nenita CS	Analiza E. De Guia
49	Mondragon II	Nenita CS	Edna P. Dolorzo
50	Mondragon II	Nenita NHS	Irene C. Ocampo
51	Mondragon II	Nenita NHS	Lena D. Dioso
52	Mondragon II	Cablangan ES	Ma. Gracia Candelario
53	Mondragon II	Nenita CS	Madelyn L. Lobos

Batch 3 Class A December 14-17, 2025			
No	District	School	Name
1	Mondragon III	Mondragon AIHS	Adrian G. Abelar
2	Mondragon III	Bugko ES	Donna Surio
3	Mondragon III	Bugko ES	Flory T. Cagorong
4	Mondragon III	Roxas ES	Jessie Briva
5	Mondragon III	Francisca Dominice NHS	Juan C. Pangandoyon
6	Mondragon III	Bagasbas ES	Ma Fe Delos Reyes
7	Palapag I	Palapag I CES	Ana Fe P. Ergo
8	Palapag I	Sumoroy Agro-Industrial School	Carla C. Lagrimas
9	Palapag I	Cabatuan NHS	Cherie P. Tendoy
10	Palapag I	Palapag I CES	Luz P. Esteria
11	Palapag I	Palapag I CES	Mae Celeste I. Remedillo
12	Palapag I	Sumoroy Agro-Industrial School	Maribel D. Olchondra
13	Palapag I	Palapag I CES	Shyr Amee M. Minguez
14	Palapag I	Mapno Elementary School	Violete A. Gorembalem
15	Palapag III	Capacujan Elementary School	Ariel A. Sales
16	Palapag III	Capacujan Natonal High School	Evelyn G. Moslares
17	Palapag III	Sangay Elementary School	Judy Rose C Ano
18	Palapag III	Sangay Elementary School	Natalie G. Infante
19	Palapag III	Sangay Elementary School	Riza A. Calvo
20	Palapag III	Capacujan National High School	Rosario B Bello
21	Palapag III	Capacujan Elementary School	Rubylyn C Barsolaso
22	Pambujan I	Pambujan I Central School	Augusto T. Siervo
23	Pambujan I	Pambujan National High School	Dina L. Balanquit
24	Pambujan I	Pambujan National High School	Estella S. Lobos
25	Pambujan I	Pambujan I Central School	Ivy Lynn G. Tan
26	Pambujan I	Pambujan I Central School	Josefina L. Adora
27	Pambujan I	Pambujan National High School	Juvy J. Balanquit
28	Pambujan I	Pambujan I Central School	Leah D. Socorro
29	Pambujan I	Pambujan National High School	Leonora A. Arizapa
30	Pambujan I	Pambujan I Central School	Melanie E. Parido
31	Pambujan II	Brgy. Uno ES	Edgar O. Recare
32	Pambujan II	Brgy. Uno ES	Erwin M. Siervo
33	Pambujan II	San Roque-Pambujan VS	Marina L. Esquillo
34	Pambujan II	ALS Pambujan II	Monaliza T. Romines
35	Pambujan II	San Roque-Pambujan VS	Myrna R. Baraobadao
36	Pambujan II	Tula Elementary School	Omar S. Tenedero
37	Pambujan II	Camparanga Elementary School	Peter O. Goyena
38	Rosario	Buenavista ES	Florentina T. Egang

Batch 3 Class A December 14-17, 2025			
No	District	School	Name
39	Rosario	Rosario National High School	Hazel B. Bido
40	Rosario	Salhag Elementary School	Maria Luz C. Tingzon
41	Rosario	Buenavista NHS	Mary Joy O. Jaldo
42	Rosario	Rosario CES	Rudora F. Castillo
43	Rosario	Rosario CES	Vanessa D. Pestano
44	Rosario	Salhag Elementary School	Zenaida D. Alcera
45	Victoria	Victoria Central Elementary School	Annalie O. Sison
46	Victoria	Colab-og Elementary School	Bernardina C. Subiaga
47	Victoria	Buenos Aires ES	Elma B. Ombrog
48	Victoria	Erenas Elementary School	Emelita P. Barcenas
49	Victoria	Victoria National High School	Jackilyn C. Ramos
50	Victoria	Victoria National High School	Jennifer B. Figura
51	Victoria	Victoria Central Elementary School	Lito G. Magdaraog
52	Victoria	Victoria National High School	Rebecca B. Collamar
53	Victoria	Erenas Elementary School	Susan C. Adona

Batch 3 Class B December 14-17, 2025			
No	District	School	Name
1	Palapag II	Pangpang Integrated School	Cristina D. Loberio
2	Palapag II	Jangtud Integrated School	Jennica A. Caparroso
3	Palapag II	Manajao Elementary School	Lynne G. Ero
4	Palapag II	Tinampo Elementary School	Maricil P. Batula
5	Palapag II	Jangtud Integrated School	Marina L. Corocoto
6	Palapag II	Pangpang Integrated School	Rhealyn Barojabo
7	Palapag II	Monbon Integrated School	Rosita M. Julianes
8	Palapag II	Dona Pomposa C Gorgonia	Sandra M. Villar
9	San Isidro I	Buenavista ES	Aileen A. Generalao
10	San Isidro I	San Isidro Central ES	Generosa C. Ilano
11	San Isidro I	San Isidro Central ES	Haydee R. Carpon
12	San Isidro I	San Isidro AIS	Lito C. Ela
13	San Isidro I	San Isidro Central ES	Luz G. Esteria
14	San Isidro I	Buenavista ES	Maribel G. Aleganza
15	San Isidro I	San Isidro National High School	Myra S. Suits
16	San Roque	Ginagdanan Elementary School	Argie L. Ty
17	San Roque	Bantayan NHS	Camilo M. Caparal
18	San Roque	Don Juan F. Avalon NHS	Geraldine T. Estremera

Batch 3 Class B December 14-17, 2025			
No	District	School	Name
19	San Roque	Pagsang-an Elementary School	Ma. Letecia Rose N. Ochondra
20	San Roque	Don Juan F. Avalon NHS	Malyn T. Lim
21	San Roque	Dale Elementary School	Nemia S. Lagrimas
22	San Roque	Bantayan ES	Rumma Grace C. Bere
23	San Roque	Don Juan F. Avalon NHS	Ryan Paul Siervo
24	San Roque	San Roque CES	Solly T. Lutao
25	San Antonio	Pilar Elementary School	Alma T. Fernando
26	San Antonio	San Antonio Agricultural VS	Arlene B. Hatton
27	San Antonio	San Antonio Integrated School	Carmencita B. Noynay
28	San Antonio	San Antonio Agricultural VS	Lucina N. Ballano
29	San Antonio	San Antonio Integrated School	Ronette D. Esquilon
30	San Isidro II	Veriato National High School	Bernard B. Ballea
31	San Isidro II	Alegria ES	Jocelyn A. Pujida
32	San Isidro II	Salvacion Elementary School	Margery P. Olojan
33	San Isidro II	Mabuhay Elementary School	Nimfa T. Sanda
34	San Isidro II	Alegria NHS	Reynaldo P. Empuesto
35	San Isidro II	Palanit Elementary School	Rosalinda A. Cabacang
36	San Jose	Geratag Elementary School	Cindy C. Catalan
37	San Jose	San Jose Central School	Evangeline C. Pedrera
38	San Jose	San Jose Technical High School	Ma. Cristina J. Anaviso
39	San Jose	San Jose Technical High School	Nilo S. Añonuevo
40	San Jose	P. Tingzon Elementary School	Roliza A. Senobio
41	San Jose	Aguadahan ES	Zeta M. Pernito
42	San Vicente	Sila ES	Arly M. Albueria
43	San Vicente	San Vicente CS	Arturo D. Degamhon Jr.
44	San Vicente	San Vicente School Fisheries	Emma P. Olitan
45	San Vicente	Mongolbongol NHS	Hannah T. Monares
46	San Vicente	San Vicente CS	Joannie T. Gasid
47	San Vicente	Mongolbongol NHS	Renelit T. Ibañez
48	Silvino Lubos	Silvino Lubos VHS	Chando Pialago
49	Silvino Lubos	Silvino Lubos CES	Cherryl Sagonoy
50	Silvino Lubos	Cababayogan ES	Ezmirchil Aguilando
51	Silvino Lubos	Silvino Lubos VHS	Jerlyn Loyogoy
52	Silvino Lubos	Ginagasan ES	Myrna Manuzon
53	Silvino Lubos	Silvino Lubos CES	Vilma Pamplona

INDICATIVE TRAINING MATRIX

STRATEGIC LEARNING ACTION CELL (LAC) MANAGEMENT TRAINING PROGRAM FOR MASTER TEACHERS

Batch 1: November 30-December 3, 2025

Batch 2: December 6-9, 2025

Batch 3: December 14-17, 2025

Time	Day 1 Batch 1: Nov 30 Batch 2: Dec 6 Batch 3: Dec 14	Day 2 Batch 1: Dec 1 Batch 2: Dec 7 Batch 3: Dec 15	Day 3 Batch 1: Dec 2 Batch 2: Dec 8 Batch 3: Dec 16	Day 4 Batch 1: Dec 3 Batch 2: Dec 9 Batch 3: Dec 17
7:00-8:00		MOL	MOL	MOL
8:00-9:00		Session 2: The LAC Structure (2 hrs/8:00-10:00 AM) <i>Myra Bato</i> <i>Crisanto Siervo</i>	Continuation... Workshop: LAC Implementation Plan (1 hr) <i>Rosalyn Sosing</i> <i>Randy Canales</i>	Session 9: Accrediting LAC Activities for CPD Units (1 hr 30 minutes/8:00-9:30 AM) <i>Michael Jay Morales</i> <i>Pepito E. Saldo Jr.</i>
9:00-10:00			Session 6: Implementing the LAC Plan (3 hrs) <i>Nelida Lobos</i> <i>Dionesia Mercader</i>	Session 10: Facing the Forces (1 hr/9:30-10:30 AM) <i>HRDS</i>

	Day 1	Day 2	Day 3	Day 4
Time	Batch 1: Nov 30 Batch 2: Dec 6 Batch 3: Dec 14	Batch 1: Dec 1 Batch 2: Dec 7 Batch 3: Dec 15	Batch 1: Dec 2 Batch 2: Dec 8 Batch 3: Dec 16	Batch 1: Dec 3 Batch 2: Dec 9 Batch 3: Dec 17
10:00-11:00		Session 3: The Role of LAC in addressing the needs of the school and teachers with workshop (2 hrs/10:00 AM-12:00 NN) <i>Mary Ann Rosadino</i> <i>Milaflor Cabacang</i>		Session 11: Workplace Application Plan (30 min/10:30-11:00 AM) <i>HRDS</i>
11:00-12:00				Closing Progrm
BREAK				
1:00-2:00	Arrival/ Registration	Session 4: Establishing LAC Culture and Norms (2 hrs/1:00-3:00 PM) <i>Momar Alcantara</i> <i>Geraldine Rejuso</i>	Session 7: Monitoring and Evaluating LAC Activities (2 hrs) <i>Analyn Calaque</i> <i>Rhodora Borja</i>	
2:00-3:00	Opening Program			
3:00-4:00	Session 1: Overview of Learning Action Cell (LAC) (2 hrs) <i>Sylvia Villanueva</i> <i>Julien Tiza Madronio</i>	Session 5: Setting Up LAC Implementation Plan with workshop (2 hrs) <i>Rosalyn Sosing</i> <i>Randy Canales</i>	Session 8: Evaluating School PLC Practice (2 hrs) <i>Eufemio Adarayan</i> <i>Ariel Valila</i>	

Time	Day 1	Day 2	Day 3	Day 4
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4:00-5:00				

Annex C**PROGRAM MANAGEMENT TEAM**

NAME OF PERSONNEL	OFFICE / UNIT	ROLE	TERMS OF REFERENCE
GAUDENCIO C. ALJIBE JR., PhD, CESO VI	OSDS	Overall Lead	Oversees the implementation of the entire program.
REY F. BULAWAN, EdD	OSDS	Assistant Overall Lead	Assists the Schools Division Superintendent in providing overall direction and supervision in the conduct of the program.
SYLVIA D. VILLANUEVA	CID	Learning Manager	Ensures that the program is carried out based on the detailed design in collaboration with the resource persons/ subject- matter experts.
NOE M. HERMOSILLA ELNA D. ENANO	SGOD	Program Manager	- Organizes and supervises the PMT to ensure that all processes are carried out and outputs delivered according to standards. - Oversees the implementation of the entire program. - Organizes and supervises the PMT to ensure that all processes are carried out and outputs delivered according to standards. - Orients the PMT and the resource persons/ subject-matter experts on their terms of reference and the details of the program design. - Leads in conducting debriefing with the PMT and resource speakers/ subject-matter experts. - Prepares the CPD documents for submission to the PRC through the NEAP-R. - Leads in crafting the Program Completion Report. - Prepares and sends a communication to participants' supervisors regarding program completion and the importance of implementing the Workplace Application Plan.
MR. PETER R. BOBILES MR. PEPITO E. SALDO JR. JOCELYN I. ACEBUCHE	HRDS/ Planning	Logistics Officer & Documenter	- Ensures the quality, adequacy, and availability of facilities, equipment, supplies and materials, vehicles, and other resources to support the successful implementation of the program. - Leads ocular inspection of venues to ensure adherence to standards and specifications. - Checks that session rooms are always ready for use and conducive to learning. - Attends to registration needs of learners.

NAME OF PERSONNEL	OFFICE / UNIT	ROLE	TERMS OF REFERENCE
APRIL BALLICUD TEMOTHY CLUTARIO WILKINS WONG			- Ensures that learners fill up attendance sheets every day. - Prepares directory of participants based on registration forms. - Assists in the distribution of learning materials and supplies. - Assists in posting and collection of session outputs. - Compiles session documents and learning resource materials. - Documents the proceedings of the learning sessions using the prescribed documentation template. - Takes photos of the different parts of the program delivery.
MERLITA B. FAJARDO REYNEL M. IGNACIO	M&E M&E	M&E Manager M&E Asst. Manager	- Prepares Post-Program Delivery M and E Report and submits to PM for inclusion in the Program Completion Report. - Prepares and implements the Monitoring and Evaluation Plan in collaboration with the PMT. - Assists the Program Manager in accomplishing the Program Delivery Readiness Checklist. - Applies process observation and prescribed tools to monitor and evaluate program delivery. - Administers and analyzes the results of Level 1 evaluation which is to be presented during debriefing. - Assists the Learning Manager in administering and analyzing the results of Level 2 evaluation. - Prepares Post-Program Delivery M and E Report and submits to PM for inclusion in the Program Completion Report.
School Health Section	SGOD	Welfare Officer	- Ensures that provisions for inclusion, safety, security, health, and wellness of learners, PMT, and resource persons are adequate and available at all times in the venue. - Attends to emerging inclusion, safety, security, health, and wellness concerns of participants, PMT, and resource speakers/ subject-matter experts (including incidents of social exclusion, sexual harassment, etc.).
Resource Speakers/Subject Matter Experts	Writer-Developer s of the Resource Package for the CB	Learning Facilitators	- Applies effective presentation and facilitation techniques in conducting assigned sessions. - Provides expert content input during learning sessions. - Applies effective presentation and facilitation techniques in conducting assigned sessions. - Provides expert content input during learning sessions.

NAME OF PERSONNEL	OFFICE / UNIT	ROLE	TERMS OF REFERENCE
ROLANDO P. LUCENECIO	OSDS	IT Officer	- Ensures the quality, adequacy, and availability of facilities and equipment to support the successful implementation of the program - Provides assistance with technology setup, troubleshooting, and ensuring all equipment functions properly.
Batch 1: Class A: Alberto Cardenas Oliver Cascano Class B: Nestor Gobrin Maria Carmella Olchondra Batch 2: Class A: Michael Tepace Ronnie Sister Class B: Deo Porton Jerald Yamogan Batch 3: Class A: Angelica Albio Samson Maceriano Class B: Helen Diomangay Alan Sister	Schools	Class Managers	- Facilitates the day-to-day management of their assigned class throughout the duration of the training. - Ensures that all participants are informed of the daily schedule, venue arrangements, and session requirements. - Monitors attendance and participation of assigned class members and promptly reports absences or concerns to the Secretariat. - Coordinates with the Logistics Officer and Welfare Officer on participants' needs related to accommodation, materials, and welfare. - Provides guidance and support to participants to maintain order, engagement, and positive learning environment. - Assists in distributing and collecting learning materials, evaluation tools, and session outputs. - Consolidates class feedback and submits a summary report to the Program Manager during debriefing. - Ensures that participants complete post-session evaluations and Workplace Application Plans. - Upholds professional conduct and promotes a collaborative and inclusive learning atmosphere.