



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

October 20, 2024

DIVISION MEMORANDUM

No. *244* 2025

**2ND DIVISION PHILIPPINE ELEMENTARY SCHOOL PRINCIPALS
ASSOCIATION (PESPA) CONVENTION**

To: Assistant Schools Division Superintendent
Public Schools District Supervisors
Principals in-Charge
School Heads
Master Teachers
All others concerned

1. This Office informs all concerned that the **2nd PESPA Convention** organized by the **Philippine Elementary School Principals Association (PESPA) Northern Samar Division** will be held on November 20-22, 2025 at Catarman, Northern Samar (venue to be announced later) with the *theme*: "**Empowered Leadership for Transformative Schools: Strengthening Literacy, Governance, Communication, and Digital Culture**".
2. The objectives of the convention are as follows:
 1. Strengthen the leadership competencies of school heads and master teachers in managing transformative and learner-centered schools;
 2. Deepen the understanding and implementation of effective literacy programs that improve learners' performance;
 3. Encourage the integration of digital tools and practices in teaching, learning, and school management for innovation and efficiency;
 4. Develop the communication skills that foster collaboration among stakeholders and promote a positive school culture;
 5. Equip school leaders with strategies for transparent, accountable, and participatory governance aligned with DepEd policies and community engagement; and
 6. Support the Department of Education's thrusts on quality, access, and governance through empowered school leadership.
3. Participation in this activity shall be on **official business**, subject to the usual rules and regulations on travel, attendance to conferences, and the condition that there shall be no **disruption of classes**.
4. Immediate dissemination of and compliance with this Memorandum is desired.

DepEd Northern Samar

RELEASED

By: *[Signature]* OCT 21 2025

[Signature]
GAUDENCIO C. ALJIBE JR., PhD, CESO VI



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PHILIPPINE ELEMENTARY SCHOOL PRINCIPALS' ASSOCIATION

October 20, 2025

DR. GAUDENCIO C. ALJIBE JR., CESO VI
Schools Division Superintendent
Division of Northern Samar

Sir:

Greetings!

The Philippine Elementary School Principals Association (PESPA) of the Department of Education, Division of Northern Samar, respectfully requests permission from your good office to conduct the 2nd Division PESPA Convention with the *theme*: **"Empowered Leadership for Transformative Schools: Strengthening Literacy, Governance, Communication, and Digital Culture** on November 20-22, 2025. The proposed venue, and list of participants will be submitted for your approval upon confirmation. We assure you that all health and safety protocols, as well as DepEd guidelines, will be strictly observed throughout the conduct of the convention.

The objectives of the convention are as follows:

1. Strengthen the leadership competencies of school heads and master teachers in managing transformative and learner-centered schools;
2. Deepen the understanding and implementation of effective literacy programs that improve learners' performance;
3. Encourage the integration of digital tools and practices in teaching, learning, and school management for innovation and efficiency;
4. Develop the communication skills that foster collaboration among stakeholders and promote a positive school culture;
5. Equip school leaders with strategies for transparent, accountable, and participatory governance aligned with DepEd policies and community engagement; and
6. Support the Department of Education's thrusts on quality, access, and governance through empowered school leadership.

A registration fee of **Four Thousand Five Hundred Pesos (P4,500.00)** will be collected from each participant to cover expenses for convention kits, venue, polo shirts, meals/snacks and other incidental costs relative to the conduct of the activity. Said amount shall be charged to School MOOE/Local funds subject to usual accounting and auditing rules and regulations.

The participants are the principals, head teachers, teachers-in-charge and master teachers of DepEd Northern Samar. We respectfully request your good office to encourage the attendance of the identified participants. Likewise we will extend our invitation to all district heads-it would be a pleasure and an honor for PESPA to have them join us during the convention.

Confirmation of attendance of participants must be through online registration following this link: <https://forms.gle/7JXK8cWT5CkRBgc27>. The deposit slip of the registration fee must be uploaded in the online registration. Deadline for online registration will be on November 15, 2025.

Payment of the Registration Fee may be made through any of the following bank accounts:
Account Name: Philippine Elementary School Principals Association (PESPA)

LANDBANK Branch - DECS Extension Office - Account Number: 3341- 0192-30
EASTWEST BANK: EDSA - Howmart - Account Number: 200018188073

For more information, please contact no: 09773445813 or email dionesia.mercader001@deped.gov.ph,
or you may reach out to the Division PESPA President.

We are hoping for your favorable approval of this request.
Thank you very much, and God bless!

Respectfully yours,



DIONESIA A. MERCADER, PhD
Principal IV/PESPA President