



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

October 20, 2025

DIVISION MEMORANDUM

No. 391, s. 2025

**CONDUCT OF HEALTHY LEARNING INSTITUTIONS FOR LAST MILE
ELEMENTARY SCHOOLS (HLI-LMES) TRAINING ON PREVENTION AND
RESPONSE TO BULLYING**

To: Assistant Schools Division Superintendent
Chief, Schools Governance & Operations Division
Concerned School Health Section Personnel
All Others Concerned

1. In line with the implementation of the **Healthy Learning Institutions (HLI)** initiative, which includes a total of **one hundred thirty (130) Last Mile Elementary Schools (LMES)** in the Schools Division of Northern Samar, the Department of Health – Eastern Visayas Center for Health Development (DOH-EVCHD), in collaboration with the Provincial Health Office and with the support of this Office, shall conduct a two-day activity titled: **“Healthy Learning Institutions (HLI) for Last Mile Elementary Schools (HLI-LMES): Prevention and Response to Bullying,”** to be facilitated by the team from the Division **Learner Rights Protection Office (LRPO)**.
2. The activity will be held at **Dencio’s Venue and Catering Services**, Brgy. Dalakit, Catarman, Northern Samar, on **October 21–22, 2025**. This schedule supersedes the original date indicated in the communication letter from the Provincial Health Office dated October 13, 2025, due to adjustments in venue availability and other logistical considerations.
3. The activity shall be participated in by eight (8) DepEd Nurse Program Coordinators and thirty-six (36) school nurses. (Please see attached list of participants.)
4. Accommodation shall be provided for participants residing outside Catarman, Northern Samar. Kindly coordinate with the Secretariat upon arrival at the venue.
5. All expenses relative to the conduct of this activity—such as meals, venue, and accommodation—shall be charged to the **HLI Fund** managed by the Department of Health – Eastern Visayas Center for Health Development (DOH-EVCHD). Meanwhile, travel and incidental expenses of DepEd participants and facilitators shall be charged to their respective local/school/division



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funds or MOOE, subject to the usual accounting and auditing rules and regulations.

6. This Memorandum shall serve as the Official Travel Authority for all concerned participants and facilitators.
7. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE JR., PhD, CESO VI
Schools Division Superintendent

DepEd

PI

date: OCT 20 2025



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Enclosure No. 1 to DM_____, s. 2025

LIST OF PARTICIPANTS

1. Alma M. Cuanico – Division Focal Person for HLI
2. Marvin D. Socorro – Alternate Division Focal Person for HLI
3. Pinky A. Detera – Division Focal Person for School Mental Health (SMH)
4. Precy M. Ereno – Division Focal Person for Adolescent Reproductive Health (ARH)
5. Kier B. Taldo – Division Focal Person for School-Based Feeding Program (SBFP)
6. Glenda T. Tan – Division Focal Person for National Drug Education Program (NDEP)
7. Nilma S. Regulacion – Division Focal Person for WASH in Schools (WinS)
8. Christy A. Ador – Division Nurse In-Charge/ Division Focal Person for Nursing Services (under Medical, Dental, Nursing Services)

1. Melody H. Cabales
2. Eileen D. Belicena
3. Precious P. Catipay
4. Cheryl Ann D. Catucod
5. Emma C. Gapol
6. Richel Leo M. Ibanez
7. Ma. Asuncion L. Muncada
8. Rosalie A. Rojero
9. Ma. Iris M. Tan
10. Gay G. Ty
11. Wevina P. Vicencio
12. Gladys Phine T. Caimoy
13. Maria Elena D. Taldo
14. Myra D. Santos
15. Chenita P. Tenedero
16. Camelia B. Nemil
17. Sheila C. Aguilando
18. Jeniffer M. Pajares
19. Jackelyn B. Morales
20. Melchora Dones
21. Lanny A. Espina
22. Gladys A. Ibanez
23. Carmela C. Indino
24. Nimfa E. Magdaraog
25. Morita C. Pestano
26. Tellie A. Pajes
27. Jemalyn E. Soriano
28. Rovi Kay Carla Caparoso
29. Katrina Kristel A. Tafalla
30. Duvena C. Obeda
31. Venjenette D. Lugo
32. Llyra Ursula P. Camposano
33. Amyleen Baluyot



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Enclosure No. 2 to DM_____, s. 2025

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PROGRAM OF ACTIVITIES

Day 1 – October 21, 2025

TIME	TOPIC	RESPONSIBLE PERSON/RESOURCE SPEAKER
8:00AM – 9:00AM	Opening Program: <ul style="list-style-type: none">Philippine National AnthemInvocationDepED N. Samar HymnDepEd Quality Policy StatementOpening Remarks WARREN L. OTADOY, MD Medical Officer IV/ Head, School Health SectionMessage of Support: Gaudencio C. Aljibe, Jr., PhD, CESO VI Schools Division Superintendent REY F. BULAWAN, EdD, Assistant Schools Division Superintendent What is your concept of a safe school in relation to child protection?	Secretariat
9:00AM – 10:00AM	Introduction to Learner Rights and Protection	Mark C. Manalo
10:00AM – 11:00AM	Salient Provision of DepEd Order 40, s. 2012	Mark C. Manalo
11:00AM – 12:00NN	Handling CILC and CAR	Andrew S. Montejo
12:00NN – 1:00PM	LUNCH	

1:00PM – 3:00PM	Salient Provision of DepEd Order 55, s. 2013	Andrew S. Montejo
3:00PM – 4:00PM	Salient Provision on RA 11930 or the OSAEC	Andrew S. Montejo

Day 2 – October 22, 2025

TIME	TOPIC	RESPONSIBLE PERSON/RESOURCE SPEAKER
8:00AM – 9:00AM	<ul style="list-style-type: none"> PRELIMINARIES Referral Pathways for LRP-related cases	Ronaldo S. Galit
9:00AM – 10:30AM	Incident Report/Intake Writing	
10:30AM – 12:00AM	Understanding Youth Resilience	Rhea D. Alo
12:00NN – 1:00PM	LUNCH	
1:00PM – 2:30PM	Empathy and Emotional Intelligence in Guiding Youth	Susan T. Tiu
2:30PM – 4:00PM	Youth Mental Health Challenges Today	Rhea D. Alo
4:00PM – 5:00PM	CLOSING PROGRAM Closing Remarks: Noe M. Hermosilla <i>Chief – SGOD</i> <i>Distribution of Certificates & Photo Opportunity</i>	