



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

October 17, 2025

DIVISION MEMORANDUM

No. 388, s. 2025

FINALIZATION AND QUALITY ASSURANCE OF SCHOOL-LED PROFESSIONAL DEVELOPMENT (PD) PROGRAMS FOR SY 2025-2026

To: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Selected Public Elementary and Secondary School Heads
Selected Public Elementary and Secondary Master Teachers (L&D/INSET/CPD Coordinators)
HRD District Focal Persons
All Others Concerned

1. In line with the National Educators Academy of the Philippines (NEAP) Professional Development framework, which underscores the continuous enhancement of teachers' and school leaders' competencies through needs-based and standards-aligned learning and development interventions, the Schools Division Office of Northern Samar ensures that all professional development initiatives are coherent, relevant, and quality-assured. As a follow-through to the Capability Building-cum-Workshop on the Implementation and Quality Assurance of School-led PD Programs for SY 2025-2026 held on October 16-18, 2025, this Office, through the Schools Governance and Operations Division – Human Resource Development Section (SGOD-HRDS), shall conduct the Finalization and Quality Assurance of School-led PD Programs for SY 2025-2026 on **October 20-22, 2025** at **Diamond Hotel, G.H. Del Pilar St., Catarman, Northern Samar**.

2. This activity aims to:

- finalize the School-led Professional Development (PD) Programs for SY 2025-2026 to ensure alignment with the NEAP Professional Development Framework and the Division Professional Development (PD) Priorities;
- conduct quality assurance of the finalized PD programs using the NEAP standards and quality assurance tools to ensure relevance, effectiveness, and compliance;
- harmonize the design and implementation of school-led PD programs with the NEAP framework on INSET to promote coherence, consistency, and sustainability of professional development interventions;
- strengthen the capability of school heads, master teachers, and L&D focal persons in designing, implementing, and evaluating NEAP-aligned school-led PD programs;

e. prepare the final set of quality-assured school-led PD programs for endorsement and inclusion in the Division PD Repository for implementation in SY 2025-2026.

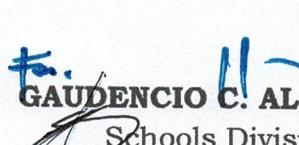
3. Participants are required to bring their laptops and extension cords for the series of workshop activities.

4. Attached are the list of participants, PD Evaluators, and Program Management Team.

5. Expenses incurred relative to the conduct of this activity, such as meals, venue, and accommodation, shall be charged against the 2025 HRTD Funds, while travel and other incidental expenses of the participants shall be charged against their local fund/School MOOE, subject to the usual accounting and auditing rules and regulations.

6. This Memorandum shall serve as the **Authority to Travel** for all participants.

7. Immediate dissemination of and strict compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE JR. PhD, CESO VI
Schools Division Superintendent

Enclosures: As stated

References: DM No. 372, s. 2025

To be indicated in the Perpetual Index under the following subjects:

FINALIZATION
QUALITY ASSURANCE

WORKSHOP
PD PROGRAMS

2025 MIDYEAR INSET

SGOD-HRDS PESJr.

DepEd Northern Samar
DRAFTED

11
OCT 20 2025
Date: _____

Enclosure 1 to DM No. 388, s. 2025

**LIST OF PARTICIPANTS TO THE FINALIZATION AND QUALITY ASSURANCE
OF SCHOOL-LED PROFESSIONAL DEVELOPMENT (PD) PROGRAMS FOR SY
2025-2026**

MELANIO A. BASIERTO JR.
ALAN P. SISTER
MARIFE M. ADA
DORY JEAN L. TOMACAS
JAYSON C. LAURE
WYRLO C. LONGCOP
RONA C. EMPAG
MYLIN M. SURIO
RICO V. GASPAR
KRISTINA C. CAFÉ
JOHN RYAN B. LAGBAS
KAREN JOY D. TENEDERO
DANILO ANQUILO
RUTH MELINDO
SHAIRA MAE J. MACALMA
CLARISSE A. PLUMA
MARIETA M. POBLETE
RYAN C. LAMBERTE
LIZA M. BALUYOT
ROY M. PARANE

JOBERT LUIS O. CABALES
CHRISTIAN N. ORTIZ
RHEA N. GAYO
RICO R. NEBRAO
RICKY A. REBONG
PAUL RIGOR N. GARBO
LITO C. ELA
MARIA ELENA A. JARITO
MELANNIE R. CATAMORA
ERWIN O. ASINERO
ROWENA R. CENTINO
JOEL MAR DONES MARINO
NOLLY S. NACIS
JINNA P. MILLANO
ANNABELLE O. FIESTAS
ELVIRA A. ORTENERO
OTELIA J. TORRES
MARGIE A. BALANDAY
PAMELA Q. BALATICO

Enclosure 2 to DM No. 388, s. 2025

PD EVALUATORS

NEAP-CO Certified Assessors/Core Evaluators	1. FELIX J. LADENO 2. ROBERTO T. ORIAS 3. JOHN L. DELORINO 4. EVELYN J. VIRTUDES
PD Evaluators	1. JULIEN TIZA D. MADRONIO 2. MICHAEL JAY S. MORALES 3. MICHAEL J. FROILAN 4. MOMAR P. ALCANTARA 5. GEORGE M. PINCA 6. MA. CARMELLA OLCHONDRA 7. IAN ZANDRO DONCILLO 8. CHARITO GO 9. LEONIZA FRANCES N. SALOMA 10. MARY ANN I. TACMO 11. RONNIE P. SISTER 12. PERLA A. MORALLOS 13. REDEM DEL CORRO 14. ANTONETTE SOSING 15. SHERRIE ANN ODTUJAN 16. EMMA V. MERINO 17. ALLEN BUENSALIDA 18. GRETNA A. ADORA 19. MAY AGUILANDO 20. RUEL CARPON 21. WILMAR SUMALISID 22. JEPREY C. ANANO 23. JENNIFER B. DELORINO 24. RHODORA A. BORJA 25. EUFEMIO ADARAYAN 26. LEVI V. CALUBAG 27. GERALDINE REJUSO 28. FRANCO N. TONOG II 29. ARIEL M. VALILA 30. MA. LAURENE DENURA 31. MA. LETECIA ROSE OCHONDRA 32. KENT MARK G. LOYOLA 33. MILAFLOR CABACANG

Enclosure 3 to DM No. 388, s. 2025

PROGRAM MANAGEMENT TEAM	
NAME	DESIGNATION
Dr. Gaudencio C. Aljibe Jr., CESO VI	Activity Manager
Dr. Rey F. Bulawan	Co-Activity Manager
Dr. Noe M. Hermosilla	Onsite Manager
Dr. Elna D. Enano	Co-onsite Manager
Deah A. Gamao	Finance Manager
Merlita B. Fajardo	QAME Manager
Noe M. Hermosilla	Resource Persons
Elna D. Enano	
Peter R. Bobiles	
Pepito E. Saldo Jr.	
April D. Ballicud	HRDS Staff
Temothy Clutartio	
Wilkins Wong	
(1) Nurse	Welfare Officer