



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

October 15, 2025

DIVISION MEMORANDUM

No. 384 s. 2025

**TRAINING OF DISTRICT TRAINERS ON THE USE OF THE PHILIPPINE
EARLY CHILDHOOD CARE AND DEVELOPMENT (ECCD) CHECKLIST
CHILD'S RECORD 2**

To: Assistant Schools Division Superintendent
Curriculum Implementation Division Chief
Education Program Supervisors
Public Schools District Supervisors
Principals in-Charge
Elementary School Heads
All others concerned

1. Pursuant to the communication received from UNICEF dated October 13, 2025, the Schools Division of Northern Samar, in partnership with UNICEF, will conduct the **Training of District Trainers on the Use of the Philippine ECCD Checklist Child's Record 2** as part of the Early Childhood Education and Primary Education LINK modelling initiative.
2. This training aims to:
 - a. Deepen participants' knowledge of the structure, purpose, and developmental domains covered by the ECCD Checklist Child's Record 2.
 - b. Equip district trainers with the skills to administer the checklist effectively and consistently across various learning environments.
 - c. Train participants on how to consolidate assessment results and interpret data to inform instructional planning and learner support.
 - d. Enable trainers to guide teachers in using assessment outcomes to design responsive and developmentally appropriate learning experiences.
 - e. Develop a pool of competent district trainers who can conduct district/school-level training and mentoring for kindergarten teachers.
 - f. Reinforce the integration of ECCD principles and DepEd policies in the implementation of the checklist and related interventions



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3. The participants of this activity are the select Kindergarten Teachers, Division Kindergarten coordinator, TWG and the Training Management Team from UNICEF (see attached enclosure).
4. Kindergarten participants are required to bring the following data:
 - a. Accomplished Results of ECCD Checklist of own Kinder Class
 - b. Existing consolidated ECCD Checklist Results in the School/District
5. The training will be held at **Diamond Hotel, Catarman** with the following schedule:
 - **Batch 1 (50 participants):**
 - Day 0 (Check-in): 20 October 2025
 - Training Dates: 21–22 October 2025
 - **Batch 2 (44 participants):**
 - Day 0 (Check-in): 22 October 2025
 - Training Dates: 23–24 October 2025
6. All District Heads and School Heads must ensure that classes left by teachers are taken over by substitute teachers, merged with others classes, and or/provided with the blended instruction or learning modules so that the schools remain on track of providing uninterrupted quality instruction to learners.
7. Expenses incurred in the conduct of this activity such as meals, snacks and accommodation of the participants shall be charged against UNICEF fund while traveling expenses shall be charged against Local Funds/School MOOE subject to the usual accounting and auditing rules and regulations.
8. This Division Memorandum shall serve as the **Travel Order** of the participants and Management Team.
9. Immediate and wide dissemination of, and compliance with, this Memorandum is desired.


GAUDENCIO C. ALJIBE JR., PhD. CESO VI
Schools Division Superintendent

Enclosure 1: List of Participants
Enclosure 2: Matrix of Activities

By: 

Date: 10/16/25



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List of Participants

Batch I – October 21-22, 2025

Position	Name	District/School
P-IV/Division Kindergarten /TWG	Dionesia A. Mercader	CID/SDO
Teacher III/TIC/TWG	Ruth M. Castillo	Catarman VI/Quezon ES
Teacher III	Hazel P. Are	Allen I/Alejandro ES
Teacher III	Daryl Jane E. Suan	Allen I/Londres ES
Teacher III	Airene C. Colminar	Allen II/Cabacungan ES
Teacher III	Ivy D. Melendres	Allen II/Jubasan ES
Teacher III	Gina F. Fulgosino	Biri/ Biri Central Es
Teacher III	Kenneth Ethel A. Domalaon	Biri/ Palhugan ES
Master Teacher I	Pearly King	Bobon/Bobon CS
Teacher III	Jennifer T. Enero	Bobon/Balat Balud ES
Teacher III	Hazel C. Mabulay	Capul/Diraya ES
Teacher III	Farah Jane E. Abayon	Capul/Sawang ES
Teacher III	Rosie O. Poso	Catarman I/Catarman I CS
Teacher III	Jhanice Enconado	Catarman I/Baybay ES
Teacher III	Ma. Kristel M. Gonzales	Catarman II/Himbang ES
Teacher	Jessila C. Tejero	Catarman II/Washington ES
Teacher III	Jilian C. Loberiano	Catarman III/GFRMS
Teacher II	Sherlene M. Alcera	Catarman III/GFRMS
Teacher III	Maria Racil R. Gutierrez	Catarman IV/Cawayan IS
Teacher III	Lanie S. Torres	Catarman IV/Bangkerohan ES
Teacher	May Saludario	Catarman V/Binog ES
Teacher	Divina Liguiliguil	Catarman V/Bocsol ES
Teacher III	Vanessa R. Bedeo	Catarman VI/Polangi ES
Teacher III	Shaira Esponilla	Catarman VI/Trangue ES
Teacher III	Diana Mae A. Calixtro	Lavezares I/Lavezares CES
Teacher III	Lyn M. Donoga	Lavezares I/Lavezares CES
Teacher III	Rhia A. Balboa	Lavezares II/Borobaybay ES
Teacher III	Mabil S. Castillo	Lavezares II/Urdaneta CES
Teacher	Gemma D. Quibal	Lope De Vega/Lope De Vega CS
Teacher	Maria Cristina P. Cuizon	Lope De Vega/Getigo ES
Teacher III	Resilyn N. De Guia	Mondragon I/Makiwalo ES
Teacher III	Veder Izra A. Cerenado	Mondragon I/San Agustin ES
Teacher III	Jerusaline Mae A. Guevara	Mondragon II/Mirador ES
Teacher III	Ma.Victoria Canadian	Mondragon II/Nenita CS
Teacher III	Lurena M. Bernan	Mondragon III/Bugko ES
Teacher III	Salvacion D. Morillo	Mondragon III/Bugko ES
Teacher III	Debbie Mae A. Ereño	Rosario/Rosario CES



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Teacher III	Mary Joy L. Ballicud	Rosario/Guindaulan ES
Master Teacher I	Ronette D. Esquilon	San Antonio/San Antonio CS
Master Teacher I	Alma T. Fernando	San Antonio/Pilar ES
Teacher II	Juliet A. Bandillo	San Isidro I/San Isidro CES
Teacher III	Kris Mae E. Moreno	San Isidro I/San Roque ES
Teacher II	Ecel Mae Sabasan	San Isidro II/Alegria ES
Teacher II	Lou J. Gabitan	San Isidro II/San Juan ES
Teacher III	Rosemarie Cainap	San Jose/Geratang ES
Teacher III	Frezzie Unay	San Jose/San Jose CS
Teacher III	Oliva S. Inocentes	San Vicente/San Vicente CS
Teacher II	Lizel E. Esquillo	San Vicente/Sangputan ES
Teacher	Arfie Solis	Victoria/Victoria CES
Teacher	Daisy Pabia	Victoria/Luisita ES

Batch II – October 23-24

Position	Name	District/School
Master Teacher I	Gigie Arandia	Catubig I/Cagmanaba ES
Teacher III	Jespher C. Acuin	Catubig I/Opong ES
Teacher III	Sandra E. Tan	Catubig II/Hibubullao CS
Teacher III	Ma. Cristina O. Belen	Catubig II/Roxas ES
Teacher III	Jezreel M. Gavino	Catubig III/San Francisco ES
Teacher III	Emilyn E. Parian	Catubig III/Calingnan ES
Teacher	Trinidad T. Balading	Gamay I/Gamay East ES
Teacher	Lurichelle G. Nueva	Gamay I/Cadac-an ES
Teacher I	Maria Eddel Daguman	Gamay II/Cagamutan CES
Teacher I	Quine D. Parambita	Gamay II/ Cagamutan ES
Teacher	Marean C. Pabunan	Laoang I/Laoang I CS
Teacher	Charlaine Joy C. Cui	Laoang I/Calomotan ES
Teacher III	Cresilda C. Balanquit	Laoang II/PM Geta MCES
Teacher III	Rosalie G. Yebron	Laoang II/PM Geta MCES
Teacher III	Nerlita G. Fecunda	Laoang III/Rawis CS
Master Teacher I	Edna P. Sanchez	Laoang III/Junction ES
Teacher	Cristine O. Estrellado	Laoang IV/Napotiocan ES
Teacher	Danica Jane T. Galit	Laoang IV/Pangdan ES
Teacher III	Ma.Espie G. Irinco	Laoang V/Gibatangan ES
Teacher III	Lucille P. Leona	Laoang V/Bayog ES
Teacher III	Jessacres D. Baldos	Lapinig/ Cahagwayan ES
Teacher III	Valerie Joyce A. Balibol	Lapinig/ Alang-Alang ES
Teacher III	Anna Marie T. Suyom	Las Navas I/Las Navas CS
Teacher III	Abegail F. Balinquit	Las Navas I/Mamaro ES
Master Teacher II	Mae Cherry Ann T. Lipata	Las Navas II/ Magsaysay ES



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Teacher III	Resie G. Rebato	Las Navas II/San Jorge ES
Teacher I	Marlon T. Morado	Las Navas III/Lakandula ES
Teacher III	Perlita E. Legaspi	Las Navas III/Bukid ES
Teacher III	Margie Cabujat	Mapanas/Mapanas CS
Teacher III	Jhonna Lyn Mahusay	Mapanas/Manaybanay ES
Teacher III	April Anne S. Guardiano	Palapag I/Binay ES
Teacher III	Gerelyn P. Adora	Palapag I/Paysud ES
Teacher	Cherllita D. Modrigo	Palapag II/Manajao ES
Teacher	Evelyn A. Cerbito	Palapag II/Natawo ES
Master Teacher I	Riza A. Calvo	Palapag III/ Sangay ES
Teacher III	Cathy A. Luciano	Palapag III/Osmeña ES
Teacher III	Lorena Elijalde	Pambujan/Pambujan I Central
Teacher III	Mary Grace J. Ejercito	Pambujan I/San Ramon ES
Teacher	Ruth Dulay	Pambujan II/Cababatoan ES
Teacher III	Jinky Gaspan	Pambujan II/Barangay Uno ES
Teacher III	Evangeline M. Surio	San Roque/San Roque ES
Teacher III	Jelly A. Del Valle	San Roque ES/Bantayan ES
Teacher III	Sharmaine Glen R. Velasco	Silvino Lubos/CS
Teacher III	Glezlyn G. Irinco	Silvino Lubos/Ginagasan ES

PROGRAMME MATRIX

Day and Time	Activity/Topic	Responsible Person
October 20 (Monday)		
2:00pm Onwards	Check-in and Registration	Secretariat
5:00pm Onwards	Dinner	
October 21 (Tuesday)		
8:00 – 8:30am	Registration	
8:30 – 9:00am	Preliminaries/Opening Ceremonies <ul style="list-style-type: none"> • National Anthem • Prayer • Opening Message • Introduction of Participants • Expectation setting • Workshop Overview 	DepEd SDO



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Day and Time	Activity/Topic	Responsible Person
9:00 – 10:00 am	Human Rights Based Approach to Disability	UNICEF
10:00 – 11:00am	Proposed Interface of PEIRIDDEC and DepEd ILRC and Child Find System as mandated by RA 12199 and RA 11650	UNICEF and DepEd CO
11:00am – 12:00nn	Key Findings on PEIRIDDEC Rapid Assessment	UNICEF
12:00nn – 1:00pm	Lunch	
1:00 – 1:30pm	Energizer	DepEd CO
1:30 – 2:30pm	Developmental Milestones of Young Children Understanding child growth and development	UNICEF
2:30 – 5:00pm	Process of Early Identification: Tier 1 Assessment <ul style="list-style-type: none"> • Early Childhood Assessment • Workshop 1: Administering the ECCD Checklist 	UNICEF
October 22 (Wednesday)		
8:00 – 8:30am	Recap	
8:30 – 9:30am	Development or Sourcing of Materials for ECCD Checklist assessment	UNICEF
9:30 – 11:30am	Continuation of Workshop 2: Administering the ECCD Checklist, Scoring and Interpretation	UNICEF



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Day and Time	Activity/Topic	Responsible Person
11:30am – 12:30nn	Consolidation of Tier 1 Assessment Results and Reporting Results (to SH, District Supervisor, Division) <ul style="list-style-type: none"> Workshop 2: Consolidation of results of first ECCD Checklist administration in schools 	UNICEF
12:30nn – 1:00pm	Lunch	
1:00 - 2:30pm	Referral and Intervention Pathways in schools	SDO, UNICEF
2:30 – 3:30pm	Developing the IEP *With Brief Introduction of the Inclusion Guidebook and Teach from Home Activity Guide	DIONESIA A. MERCADER
3:30 – 4:30pm	Workshop 2: Action Planning for the Roll-Out of Training on Effective Use of ECCD Checklist Record 2	DIONESIA A. MERCADER
4:30 – 4:45pm	Presentation of the Action Plan for Training Roll-Out	Participants
4:45 – 5:00pm	Closing Program	DepEd CO and UNICEF