



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

October 08, 2025

**DIVISION MEMORANDUM**

No. 371, s. 2025

**DIVISION COORDINATION MEETING FOR THE SUSTAINED  
IMPLEMENTATION OF THE WATER, SANITATION, AND HYGIENE (WINS)  
PROGRAM**

To: Assistant Schools Division Superintendent  
Chief, Schools Governance & Operations Division  
All School Health Section Personnel  
All Others Concerned

1. The Department of Education (DepEd) recognizes that promoting learners' health and well-being is essential to achieving quality education. **The Water, Sanitation, and Hygiene (WaSH) in Schools (WinS) Program**, as outlined in DepEd Order No. 10, s. 2016, and further strengthened through the implementation of the Three-Star Approach under DepEd Memorandum No. 194, s. 2018, and its convergence with other school health programs through DepEd Order No. 28, s. 2018 (Oplan Kalusugan sa DepEd), aims to ensure safe, healthy, and learning-conducive school environments.
2. To sustain its effective implementation, this Office, through the Schools Governance and Operations Division (SGOD) – School Health Section, shall conduct a **Division Coordination Meeting on November 7, 2025**, at the **Bulwagan ng mga Guro, Schools Division Office, Catarman, Northern Samar**, to strengthen the capacity and coordination of the Division WinS Technical Working Group (TWG) and School Health Section personnel.
3. Specifically, the coordination meeting aims to:
  - a. provide updates on the implementation of the WinS Program and Oplan Kalusugan sa DepEd;
  - b. review the Division's current WinS performance and TSA results;
  - c. identify and clarify the composition, roles, and functions of the Division WinS TWG; and
  - d. formulate immediate action points and coordination mechanisms for sustained implementation.
4. The meeting shall be conducted in two sessions, scheduled per group:

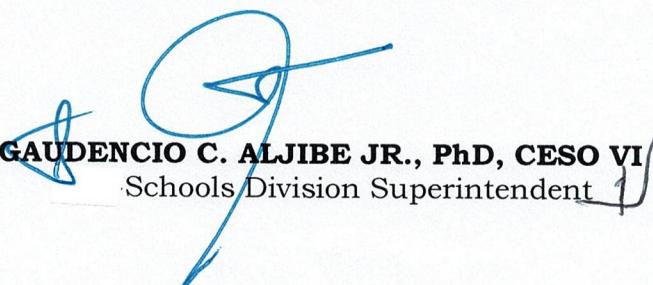


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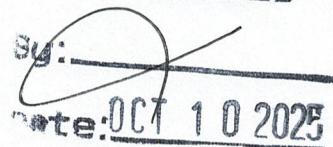


- a. **AM Session (8:00AM-10:00AM)** – **Division WinS TWG** with Schools Division Office and School Health Section key personnel;
- b. **PM Session (1:00PM-3:00PM)** – **School Health Section personnel** with Schools Division Office and School Health Section key personnel.

5. All expenses related to the conduct of this activity, including AM and PM snacks, shall be charged to the **Program Support Fund (PSF) allocated for the WinS Program under the School-Based Feeding Program (SBFP)**, in accordance with the usual accounting and auditing rules and procedures.
6. This Memorandum shall serve as Official Travel Authority.
7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**  
Schools Division Superintendent

DepEd Northern Samar  
**RELEASED**

  
Date: OCT 10 2025



Republic of the Philippines  
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REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

Enclosure No. 1 to DM 37, s. 2025

**PROGRAM OF ACTIVITIES**

**AM SESSION: 8:00 – 10:00 Participants:** Division TWG with Schools Division Office & School Health Section Key Personnel

Time	Activity	Responsible Person/Group	Duration (minutes)
8:00 – 8:30 AM	<ul style="list-style-type: none"><li>• Philippine National Anthem</li><li>• Invocation</li><li>• DepEd N. Samar Division Hymn</li><li>• DepEd Quality Policy Statement</li><li>• Welcome Remarks</li><li>• Rationale of the Activity.</li><li>• Acknowledgement of Participants (Attendance Checking)</li></ul>	<p>Emcee</p> <p><b>Warren L. Otadoy, MD</b> Medical Officer IV –Head, School Health Section</p> <p><b>Nilma S. Regulacion, RN</b> Division WinS Focal Person</p> <p><b>Camelia B. Nemil, RN</b> WinS Focal Person</p>	30
8:30 – 9:00 AM	Introduction of Division WinS Technical Working Group (TWG) and Their Roles	<b>Nilma S. Regulacion, RN</b> Division WinS Focal Person	30
9:00 – 9:30 AM	Presentation of Division WinS Status and TSA Performance	<b>Nilma S. Regulacion, RN</b> Division WinS Focal Person	30
9:30 – 9:45 AM	WinS Program Updates	<b>Camelia B. Nemil, RN</b> WinS Focal Person	15
9:45 – 10:00 AM	Ways Forward & Closing Remarks	<b>Noe M. Hermosilla</b> SGOD Chief	15
<b>Total Duration</b>			<b>120 minutes</b>

**PM SESSION: 1:00 – 3:00 Participants:** School Health Section Personnel with Schools Division Office & Key Personnel

<b>Time</b>	<b>Activity</b>	<b>Responsible Person/Group</b>	<b>Duration (minutes)</b>
1:00 – 1:30 PM	<ul style="list-style-type: none"> <li>• Philippine National Anthem</li> <li>• Invocation</li> <li>• DepEd N. Samar Division Hymn</li> <li>• DepEd Quality Policy Statement</li> <li>• Welcome Remarks</li> <li>• Rationale of the Activity.</li> <li>• Acknowledgement of Participants (Attendance Checking)</li> </ul>	<p>Emcee</p> <p><b>Warren L. Otadoy, MD</b> Medical Officer IV –Head, School Health Section</p> <p><b>Nilma S. Regulacion, RN</b> Division WinS Focal Person</p> <p><b>Camelia B. Nemil, RN</b> WinS Focal Person</p>	30
1:30 – 2:00 PM	Presentation of Division WinS Status and TSA Performance	<b>Nilma S. Regulacion, RN</b> Division WinS Focal Person	30
2:00 – 2:15 PM	WinS Program Updates	<b>Camelia B. Nemil, RN</b> WinS Focal Person	15
2:15 – 2:45 PM	Updates on Other Oplan Kalusugan sa DepEd Progams	OK sa DepEd Focal Persons	30
2:45 – 3:00 PM	Ways Forward & Closing Remarks	<b>Noe M. Hermosilla</b> SGOD Chief	15
<b>Total Duration</b>			<b>120 minutes</b>



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Enclosure No. 1 to DM 31, s. 2025

**EXPECTED NUMBER OF PARTICIPANTS FOR THE DIVISION COORDINATION  
 MEETING ON THE SUSTAINED IMPLEMENTATION OF THE WATER,  
 SANITATION, AND HYGIENE (WINS) PROGRAM**

Participants	Number
• WinS Technical Working Group (TWG)	-----15
• School Health Personnel	-----36
	<i>Subtotal:</i> 51
Program Management Team	Number
1. Schools Division Superintendent	1
2. Assistant Schools Superintendent	1
3. Chief of Schools Governance & Operations Division	1
4. Medical Officer	1
5. Nurse In-Charge	1
6. Dentist In-Charge	1
7. Division WinS Focal Person & Alternate	2
8. Other Oplan sa Kalusugan (OK) sa DepEd Focal Persons & Alternates	12
9. Monitoring & Evaluation Section Team	2
10. Program Support Staff/ Secretariat	5
	<i>Subtotal:</i> 27
<b>TOTAL</b>	<b>78</b>

	NO. OF PAX			TOTAL PAX PER SESSION
	TWG	SCHOOL HEALTH PERSONNEL	PMT	
AM SESSION	15	0	27	42
PM SESSION	0	36	27	63