



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 30, 2025

DIVISION MEMORANDUM
No. 354, s. 2025

**CONFERENCE ON THE NEW GUIDELINES FOR SCREENING AND ACCREDITATION OF
ATHLETES' AND COACHES' DOCUMENTS INCLUDING UPDATES ON THE CONDUCT OF THE
NORTHERN SAMAR PROVINCIAL ATHLETIC MEET
FOR SY 2025-2026**

To: Assistant Schools Division Superintendent
Division Chiefs (CID and SGOD)
District / School Heads (Elementary, Secondary & SHS)
Private School Heads
District Sports Coordinators
Division Screening & Accreditation Committee (DSAC)
All Others Concerned

1. In preparation for the upcoming **Northern Samar Provincial Athletic Association (NSPAA) Meet** for SY 2025-2026, a Conference on the New Guidelines for Screening and Accreditation of Athletes' and Coaches' Documents, including updates on the conduct of the NSPAA Meet, will be held on October 2, 2025 from 8:00 AM to 11:00 AM at Catarman I Central Elementary School, Catarman I District, Catarman, Northern Samar.
2. This activity aims to:
 - orient the members of the Division Screening and Accreditation Committee (DSAC) on the revised rules for the screening and accreditation of athletes and coaches for the Palarong Pambansa 2026;
 - enhance the system for digitizing documents, preparing PasSport and gallery files, and the finalizing the master list; and,
 - provide updates on the conduct of the NSPAA Meet 2025-2026.
3. The participants for this activity are as follows:
 - Forty-eight (48) members of the Division Screening and Accreditation Committee (DSAC)
 - Forty-six (46) District Sports Coordinators
 - Seven (7) Sports Unit Managers
 - Ten (10) NSPAA Officers
 - One (1) Division Sports Officer (DSO)
 - Division Sports Technical Assistant (DSTA)
4. Since no registration fee will be collected, all expenses related to this activity - including travel, meals, snacks and accommodation - shall be charged from the participants' school MOOE, local funds and/or Special Education Fund (SEF), subject to the usual government accounting and auditing rules and regulations.
5. This Memorandum shall serve as official Travel Order/Authority of the participants.
6. Immediate dissemination of and compliance with this Memorandum are desired.

DepEd Northern Samar

RELEASED

By:

OCT 01 2025

Date:

DepED

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