



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 24, 2025

DIVISION MEMORANDUM

No. 34, s. 2025

**VIRTUAL MEETING ON THE CONDUCT OF THE 2025 MIDYEAR IN-SERVICE
TRAINING (INSET) AND CONTINUING PROFESSIONAL DEVELOPMENT (CPD)
PROGRAM ACCREDITATION UPDATES**

To: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
Public Elementary and Secondary Master Teachers (L&D/INSET/CPD
Coordinators)
HRD District Focal Persons
All Others Concerned

1. In line with strengthening the professional growth and competency development of teachers and school leaders and to ensure systematic implementation of professional development programs across schools, this Office, through the Schools Governance and Operations Division – Human Resource Development Section (SGOD-HRDS), shall conduct a virtual meeting on the conduct of the 2025 Midyear In-Service Training (INSET) and Continuing Professional Development (CPD) Program Accreditation updates, on **September 29, 2025** at **2:00-4:30 PM**, via **MS Teams**.

2. This activity aims to:
- provide guidelines and directions on the proper conduct of the 2025 Midyear In-Service Training (INSET);
 - present updates on the Continuing Professional Development (CPD) program accreditation, including requirements, processes, compliance mechanisms, and revised/updated templates;
 - clarify the roles and responsibilities of School Heads, Master Teachers, and HRD District Focal Persons in ensuring the effective implementation of INSET and CPD activities; and
 - address issues, concerns, and queries related to the conduct of INSET and CPD accreditation to ensure smooth implementation at the school and district levels.

3. The participants in this activity are all District Heads, Public Elementary and Secondary School Heads, Master Teachers (L&D/INSET/CPD Coordinators), and HRD District Focal Persons.
4. Immediate dissemination of and strict compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE JR. PhD, CESO VI
Schools Division Superintendent

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

2025 MIDYEAR INSET

CPD ACCREDITATION

DepEd Northern Samar
RELEASED
By: APG
Date: SEP 24 2025