



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

September 4, 2025

**DIVISION MEMORANDUM**

No. 21 s. 2025

**5<sup>th</sup> DIVISION MANAGEMENT COMMITTEE MEETING**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors/Principals In-Charge  
Public/Private Elementary and Secondary School Heads  
All others concerned

1. In accordance with our continuous implementation of the Enhanced Basic Education Curriculum and in pursuit of our collective commitment to further strengthen educational leadership and governance, this Office shall conduct the **5<sup>th</sup> Division Management Committee (ManCom) Meeting** on **September 11, 2025**, at the **Catarman Freedom Park**, Catarman, Northern Samar. This assembly seeks to deliver significant updates on DepEd policies, programs, and initiatives, while promoting synergy and solidarity among our education leaders.
2. The ManCom will discuss the following agenda:
  - a. Welcome of the new Regional Director;
  - b. Career Progression thru Reclassification, ARAL program, Capacity Building of Teachers, Medical Allowance and other related updates;
  - c. Division Athletic Association Meet, Conduct of Scouting and other extra curricular activities;
  - d. Mental Health Summit;
  - e. Budget Utilization on the different PAPS by end users;
  - f. New Procurement Law
  - g. Deployment of new Teaching and Non-teaching Personnel;
  - h. Updates from CID, SGOD, ASDS, SDS and other Unit Heads; and
  - i. Other Matters.
3. The participants to the said activity are the following:

Schools Division Office	Schools Division Superintendent Assistant Schools Division Superintendent SGOD and CID Chiefs Education Program Supervisors Special Program Coordinators Unit and Section Heads
District Office	PSDSs and PICs



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Schools	All Public Elementary and Secondary School Heads, including Teachers In-Charge
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4. **No registration fee** shall be collected from the participants. Meals, snacks, and other incidental expenses shall be charged to the 2024 Continuing Fund; whereas, travelling expenses of the participants shall be charged to the school/local MOOE, subject to the usual accounting and auditing rules and regulations.
5. This Memorandum serves as the **Authority to Travel** for all participants.
6. For guidance and compliance of all concerned.

**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**  
Schools Division Superintendent

DepEd Northern Samar

RELEASED

By: 

Date: **SEP 05 2025**

**5<sup>th</sup> DIVISION MANAGEMENT COMMITTEE MEETING**

September 11, 2025  
Catarman Freedom Park, Catarman N. Samar



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