



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

May 19, 2025

DIVISION MEMORANDUM

No. 157, s. 2025

**BATCH 2 OF PHASE 1 OF THE DIVISION-BASED REGIONAL SCREENING FOR
ADDITIONAL LEARNING FACILITATORS FOR THE REVISED K TO 12
TRAINING OF TEACHERS (SESSION GUIDE WRITING
AND SLIDE DECK PREPARATION)**

To: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Education Program Supervisors
District Heads
Selected Public Elementary and Secondary School Heads
Selected Public Elementary and Secondary School Teachers
All Others Concerned

1. In reference to Division Memorandum No. 147, s. 2025, this Office, through the Schools Governance and Operations Division – Human Resource Development Section (SGOD-HRDS), shall conduct **Phase 1 of the Division-Based Screening for Additional Learning Facilitators** for the Revised K to 12 Training of Teachers (**Session Guide Writing and Slide Deck Preparation**), on **May 19, 2025, 9:00 AM–5:00 PM**, at the **Bulwagan ng mga Guro, Schools Division Office**.

2. This activity aims to select the qualified Learning Facilitators who will proceed to Phases 2 and 3 of the screening process.

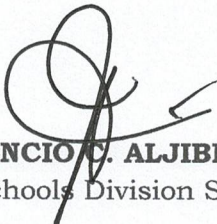
3. During this phase, applicants shall be allotted time to write a session guide on a curriculum-related topic of their choice and prepare corresponding slide decks for a 20-minute presentation. The session guide must incorporate adult learning methodologies, and all sources must be properly cited. Applicants will be assessed using the rubrics provided by NEAP-CO for Session Guide Writing and Slide Deck Preparation.

4. The participants to this activity are the applicants who passed the pre-screening based on submitted documents, as follows:

Besty P. Capoquian	Mat C. Banagbanag
Joseph I. Banez	Rosie B. Engo
Liezl P. Davao	Sumaty C. Lopega

Jackelyn G. Dulfo	Joannie T. Gasid
Psychie Gabrielle B. Gonzales	Marven Q. Picardal
Mary Ann I. Tacmo	Evangeline G. Monares
Alan P. Sister	Carlos G. Desuloc
Bridgette C. Trongoso	Maricel Evasco

5. Participants are advised to bring their laptops and extension cords, as most tasks will be done electronically.
6. For reference and preparation, participants may access the **recorded virtual orientation** on Session Guide Writing and Slide Deck Preparation through this link: **<https://tinyurl.com/LFVirtualOrientation>**.
7. Qualified applicants from Phase 1 shall proceed to Phases 2 and 3 (Skills Demonstration and Behavioral Event Interview) of the screening process during the Regional Division-Based Screening for Additional Learning Facilitators for the Revised K to 12 Training of Teachers on **May 20-21, 2025** at the Bulwagan ng mga Guro.
8. Expenses incurred relative to the conduct of this activity, such as meals of the program management team/technical working group, shall be charged against the 2025 HRD Fund, while travel and other incidental expenses of the participants shall be charged against their local funds/MOOE, subject to the usual accounting and auditing rules and regulations.
9. This Memorandum serves as the **Authority to Travel** of all involved.
10. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE, JR. PhD, CESO VI
 Schools Division Superintendent

Enclosures: As stated

References: Division Memorandum No. 147, s. 2025

To be indicated in the Perpetual Index under the following subjects:

LEARNING FACILITATORS

NEAP

SCREENING

SG WRITING AND SD PREPARATION

DepEd Northern Samar
RELEASED

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PROGRAM MANAGEMENT TEAM	
NAME	DESIGNATION
Dr. Gaudencio C. Aljibe Jr., CESO VI	Activity Manager
Dr. Rey F. Bulawan	Co-Activity Manager
Dr. Noe M. Hermosilla	Onsite Managers
Dr. Elna D. Enano	Co-onsite Manager
Deah A. Gamao	Finance Manager
Merlita B. Fajardo	QAME Manager
Noe M. Hermosilla	Resource Persons
Elna D. Enano	
Peter R. Bobiles	
Pepito E. Saldo Jr.	
April D. Ballicud	HRDS EPS II
Temothy Clutartio	HRDS Staff
Wilkins Wong	