



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

May 15, 2025

**DIVISION MEMORANDUM**

No. 153, s. 2025

**PHASE 1 OF THE DIVISION-BASED SCREENING FOR ADDITIONAL LEARNING  
FACILITATORS FOR THE REVISED K TO 12 TRAINING OF TEACHERS  
(SESSION GUIDE WRITING AND SLIDE DECK PREPARATION)**

To: Assistant Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Education Program Supervisors  
District Heads  
Selected Public Elementary and Secondary School Heads  
Selected Public Elementary and Secondary School Teachers  
All Others Concerned

1. In reference to Division Memorandum No. 147, s. 2025, this Office, through the Schools Governance and Operations Division – Human Resource Development Section (SGOD-HRDS), shall conduct **Phase 1 of the Division-Based Screening for Additional Learning Facilitators** for the Revised K to 12 Training of Teachers (**Session Guide Writing and Slide Deck Preparation**), on **May 16, 2025, 9:00 AM—5:00 PM**, at the **Bulwagan ng mga Guro, Schools Division Office**.

2. This activity aims to select the qualified Learning Facilitators who will proceed to Phases 2 and 3 of the screening process.

3. During this phase, applicants shall be allotted time to write a session guide on a curriculum-related topic of their choice and prepare corresponding slide decks for a 20-minute presentation. The session guide must incorporate adult learning methodologies, and all sources must be properly cited. Applicants will be assessed using the rubrics provided by NEAP-CO for Session Guide Writing and Slide Deck Preparation.

4. The participants to this activity are the applicants who passed the pre-screening based on submitted documents, as follows:

Mary Jane M. Aguirre	Lorena I. Uy
Don Redentor C. Evasco	Samson S. Maceriano
Jonna B. Ibanez	Wilberto C. Quibal
Mere Jean E. Adigue	Deo F. Porton



Roxanne G. Tolosa	Jonee S. Salunoy
Janette B. Cerbito	Alma G. Solayao
Perla A. Morillos	Elaine M. Cula
Maria Carmella L. Olchondra	Angelica M. Albio
Reecybhel E. Poblete	Mae B. Sorio
Rosalyn A. Sosing	Nolly S. Nacis
Jennifer B. Delorino	Cecilia R. Doria
Diana Kris V. Siervo	Antonio M. Laodenio
Elena E. Flores	Danny G. Anquilo
Ostiniano Ong Sotto	Meriam C. Reyes
Ruth M. Castillo	Nerissa B. Mendez
Jeyan Connie T. Ocanada	Dionesia A. Mercader
Roberto Ruben F. Pulga	Ma. Teresita P. Delabajan
Ronnie P. Sister	Ronel T. Lim
Maricar Cula	

5. Participants are advised to bring their laptops and extension cords, as most tasks will be done electronically.

6. For reference and preparation, participants may access the **recorded virtual orientation** on Session Guide Writing and Slide Deck Preparation through this link: <https://tinyurl.com/LFVirtualOrientation>.

7. The Session Guides and Slide Decks prepared by the applicants will be evaluated and screened by a panel composed of NEAP-CO Certified Assessors, NEAP R-8 Certified Learning Facilitators, and Division Certified Learning Facilitators based on the rubrics provided by NEAP-CO, on **May 18-19, 2025**.

Evaluators	
Evelyn J. Virtudes	Jeprey C. Anano
Peter R. Bobiles	Levi V. Calubag
Pepito E. Saldo Jr.	Fontina Gracia D. Pecayo
Danhill C. Donoga	Redem Del Corro

8. Qualified applicants from Phase 1 shall proceed to Phases 2 and 3 (Skills Demonstration and Behavioral Event Interview) of the screening process during the Regional Division-Based Screening for Additional Learning Facilitators for the Revised K to 12 Training of Teachers on **May 20-21, 2025** at the Bulwagan ng mga Guro.

9. As of now, the Schools Division Office is still accepting applications for the Division-Based Screening of Additional Learning Facilitators for the Revised K to 12 Phase 2 Training Faculty, in preparation for the School-Based Implementation of the Revised K to 12 Curriculum for Grades 2, 3, 5 and 8 teachers. Interested applicants currently teaching these grade levels are highly encouraged to signify their intent to



apply by registering through the online form accessible via this link: <https://tinyurl.com/RegOnRevKto12AddLF> until **12 MN of May 16, 2025**.

10. Services rendered during weekends/holidays shall be subject to the grant of Overtime Pay or Compensatory Overtime Credits (COC) for non-teaching/teaching-related personnel and Service Credits for teaching personnel as per DepEd Order No. 30, s. 2016, CSC Memorandum Circular No. 09, s. 1988, and DepEd Order No. 13, s. 2024.

11. Expenses incurred relative to the conduct of this activity, such as meals of the program management team/technical working group, shall be charged against the 2025 HRD Fund, while travel and other incidental expenses of the participants shall be charged against their local funds/MOOE, subject to the usual accounting and auditing rules and regulations.

12. This Memorandum serves as the **Authority to Travel** of all involved.

13. Immediate dissemination of and compliance with this Memorandum are desired.



**GAUDENCIO C. ALJIBE, JR. PhD, CESO VI**  
Schools Division Superintendent

Enclosures: As stated

References: Division Memorandum No. 147, s. 2025

To be indicated in the Perpetual Index under the following subjects:

LEARNING FACILITATORS


NEAP

SCREENING

SG WRITING AND SD PREPARATION

DepEd Northern Samar

RELEASED

By:   
Date: **MAY 16 2025**



<b>PROGRAM MANAGEMENT TEAM</b>	
<b>NAME</b>	<b>DESIGNATION</b>
<b>Dr. Gaudencio C. Aljibe Jr., CESO VI</b>	Activity Manager
<b>Dr. Rey F. Bulawan</b>	Co-Activity Manager
<b>Dr. Noe M. Hermosilla</b>	Onsite Managers
<b>Dr. Elna D. Enano</b>	Co-onsite Manager
<b>Deah A. Gamao</b>	Finance Manager
<b>Merlita B. Fajardo</b>	QAME Manager
<b>Noe M. Hermosilla</b>	Resource Persons
<b>Elna D. Enano</b>	
<b>Peter R. Bobiles</b>	
<b>Pepito E. Saldo Jr.</b>	
<b>April D. Ballicud</b>	HRDS EPS II
<b>Temothy Clutartio</b>	HRDS Staff
<b>Wilkins Wong</b>	