



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 7, 2023

DIVISION MEMORANDUM

No. 282 s. 2023


**ORIENTATION ON THE ENHANCED DIVISION
REWARDS & RECOGNITION POLICY**

To: Division PRAISE Committee
CID and SGOD Chiefs
Education Program Supervisors
Unit/Section Heads
Public School District Supervisors/Principals In-Charge
Elementary and Secondary School Heads
District HRD Focal Persons
All Others Concerned

1. In line with the Rewards and Recognition (R&R) mechanism of this Schools Division compliant with PRIME-HRM Maturity Level II of the Civil Service Commission, this Office, through the Program on Awards and Incentives for Service Excellence (PRAISE) and the Human Resource Development Section (HRDS) shall conduct the Orientation on the Enhanced Division R&R Policy on September 11, 2023 at Catarman I Central School Gym.
2. The objective of this activity is to orient the participants on the Enhanced R&R Policy with focus on the crafted Appraiser's Guide and the Criteria for the 2023 Search for the Most Outstanding DepEd Northern Samar Personnel, School, and Program Implementers.
3. The participants of this activity are the 46 District Heads (District PRAISE Chair), 46 Most Senior Elementary and Secondary School Heads or District HRD Focal Persons, 11 Education Program Supervisors, and 10 Unit Heads.
4. Attached is the matrix of activities for reference.
5. No registration fee shall be collected from the participants. Meals and snacks shall be served.



6. Participants shall register through this link **<https://bit.ly/2023RandROrientation>** to signify and confirm their attendance until 12 NN of September 10, 2023.
7. This Memorandum serves as the **Travel Authority** of the participants.
8. Expenses incurred relative to the conduct of this activity such as meals and snacks shall be charged against Division MOOE/2022 Continuing Fund, while travel and other incidental expenses of the participants shall be charged against their local funds/School MOOE, subject to the usual accounting and auditing rules and regulations.
9. For guidance and immediate dissemination.


CRISTA JOY C. ABOGADIE, PhD, Cese
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

RELEASED

18 9-8-23 10:25

Enclosure 1 to DM *WV* s. 2023**ACTIVITY MATRIX**

Time	Activities
7:30-8:30 AM	Registration
8:30-9:00 AM	Opening Program
9:00-10:00 AM	Overview of the CSC-Approved DepEd Northern Samar Rewards & Recognition Policy and Its Ongoing Enhancements
10:00 AM-12:00 NN	Overview of the 2023 Search for the Most Outstanding DepEd Northern Samar Personnel, School, and Program Implementers
LUNCH BREAK	
1:00-3:00 PM	Overview of the Appraiser's Guide and FAQs
3:00-4:00 PM	Sharing of Best Practices and Updates on the Conduct of District PRAISE Committee Screening
4:00-5:00 PM	Ways Forward

PROGRAM MANAGEMENT TEAM	
NAME	DESIGNATION
Dr. Crista Joy Abogadie-Torbila, CESE	Activity Manager/PRAISE Chair
Noe M. Hermosilla	Onsite Managers
Dr. Alex B. Rejuso	
Dr. Elna D. Enano	Co-onsite Manager
Deah A. Gamao	Finance Manager
Merlita B. Fajardo	QAME Manager
Noe M. Hermosilla	Resource Persons
Dr. Elna D. Enano	
Peter R. Bobiles	
Pepito E. Saldo, Jr.	
Temothy G. Clutario	HRDS Staff
Wilkins Wong	