



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

September 6, 2023

**DIVISION MEMORANDUM**

No. 277, s. 2023

**CONDUCT OF PARENT-TEACHER ASSOCIATIONS ELECTIONS AT THE SCHOOL,  
DISTRICT AND DIVISION LEVELS IN ALL LEARNING INSTITUTIONS UNDER  
THE SCHOOLS DIVISION OF NORTHERN SAMAR**

**To:** Assistant Schools Division Superintendent  
SGOD and CID Chiefs  
Education Program Supervisors  
PSDSs and PICs  
Public Elementary and Secondary School Heads  
Private Elementary and Secondary School Heads  
Non-DepEd-Managed Basic Education Schools  
Others Concerned

1. The active and collaborative engagements among parents, teachers, the school and the community are critical for ensuring the welfare of the learners. The State recognizes this invaluable partnership through Presidential Decree (PD) 603 (Child and Youth Welfare Code), as amended. Specifically, Article 77 of PD 603 called for a Parent-Teacher Association (PTA) formation in every school community.
2. Section 3.1 (Statement of Policy) of DepEd Order No. 013, s. 2022 (Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations) mandates that *every public, private, and non-DepEd-managed basic education school shall organize a PTA to provide a forum for the discussion of issues and their solutions relative to the total school program and to ensure the full cooperation of parents/guardians in the efficient implementation of such programs.*
3. In this regard, this Office informs the field of the schedules on the conduct of Parent-Teacher Associations elections at the School, District and Division levels in all learning institutions under this Division as stated;

ACTIVITIES	SCHEDULES
<b><i>School-Based PTA Elections</i></b>	<b><i>September 11-15, 2023</i></b>
<b><i>District-Based PTA Elections</i></b>	<b><i>September 18-22, 2023</i></b>
<b><i>Division-Based PTA Elections</i></b>	<b><i>September 29, 2023</i></b>



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4. Public Schools District Supervisors and Principal-In-Charge are hereby reminded to include in the District-Based election all Private and Non-DepEd-Managed (State Universities and Colleges and Local University and Colleges) Basic Education Schools.
5. District PTA Federation Presidents shall present a copy of Secretary Certificate attesting his/her election to the position duly certified by the PSDS/PIC of their respective districts during the conduct of the Division Federation PTA Election. Failure to do so will **DISQUALIFY** him/her from the nomination and be voted for any position as well as the privilege to nominate and vote a candidate for any position.
6. All expenses incurred in the conduct of the aforementioned activities shall be charged to school MOOE/Local funds subject to the usual accounting and auditing rules and regulations.
7. For compliance and immediate and widest dissemination.

  
**CRISTA JOY C. ABOGADIE/PhD., GESE**  
OIC-Schools Division Superintendent 

**RELEASED**

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