



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 4, 2023

DIVISION MEMORANDUM

No. 271, s. 2023

**ELECTION OF DIVISION NATIONAL EMPLOYEES UNION (NEU) OFFICERS FOR
TEACHING – RELATED AND NON – TEACHING PERSONNEL
NORTHERN SAMAR CHAPTER**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Division Office Personnel
PSDSs/PICs
Non-Teaching Personnel
Others Concerned

1. To enhance the nobility in the profession through effective leadership and to promote unity, maintain professionalism and excellence among all non-academic rank-and-file personnel of this Division, this Office hereby requires **ALL PERMANENT** teaching-related and non-teaching personnel to elect officers for the following positions that will represent the Division – National Employees Union (NEU):
 - a. *President*
 - b. *Vice-President*
 - c. *Secretary*
 - d. *Treasurer*
 - e. *Auditor*
 - f. *Business Manager*
 - g. *Public Information Officer*
 - h. *Sergeant-at-Arms*
2. The Election shall be held at the **Bulwagan ng Mga Guro** at exactly **8:00am to 3:00pm** of **September 11, 2023**.
3. All interested employees who wish to be voted for any of the aforementioned positions shall file their **CERTIFICATE OF CANDIDACY** at the Social Mobilization and Networking Section thru **Mr. DAVY T. APLAN (ELECOM Secretary)**. The last day of filing will be on September 7, 2023. Campaign period will commence on September 8, 2023 and will end on September 10, 2023. Voting shall be by secret balloting and the election shall be decided by plurality of votes.
4. Participants to this Elections are the following: Non-academic rank-and-file employees of DepEd Northern Samar, including but not limited to Division, District and School

Accountants/Bookkeepers; Administrative Officers/Assistants/Aides; Attorney; Budget Officer; Cashier; Disbursing Officer; Education Program Specialists; Engineer; Guidance Counselors; Health and Nutrition Personnel; Medical Officers/Nurses; Information Technology Officer; Librarians; Project Development Officers; Planning Officer; Registrars; Supervisors; Security Guards; and Watchmen.

5. Travel and other incidental expenses of the participants from the field during the conduct of the election are chargeable to local funds/MOOE subject to the usual accounting and auditing rules and regulations.
6. This Memorandum also serves as Travel Order.
7. Immediate dissemination of and compliance with this Memorandum are earnestly desired.


CRISTA JOY C. ABOGADIE PhD., CESE
OIC-Schools Division Superintendent

RELEASED

9/4/2023 - 2:48 pm